

Public Document Pack

Mid Devon District Council

Community Policy Development Group

Tuesday, 24 July 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 18 September 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr B A Moore
Cllr Mrs E M Andrews
Cllr Mrs A R Berry
Cllr F W Letch
Cllr Mrs E J Slade
Cllr Mrs H Bainbridge
Cllr Mrs G Doe
Cllr R J Dolley
Cllr Mrs C P Daw

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3 **Minutes of the Previous Meeting (Pages 5 - 10)**
Members to consider whether to approve the Minutes of the meeting held on 29th May 2018 as a correct record.
- 4 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
Note: A maximum of 30 minutes is allowed for this item.

- 5 **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make including notification of Members Briefing 2.00pm on 16th August 2018 on Diet, Lifestyle and Nutrition
- 6 **Grant Funded Agencies**
To receive a report and a 10 minute question and answer session from Mid Devon Citizens Advice
- 7 **TAP Fund Summary 2018-2019** *(Pages 11 - 18)*
To receive a report on the TAP Fund for 2018-2019 from the Group Manager for Growth, Economy and Delivery.
- 8 **Single Equalities Policy & Equality Objective** *(Pages 19 - 44)*
To consider a report of the Group Manager for Performance, Governance and Data Security outlining the Council's statutory duties under the Equality Act 2010, and to seek Members' approval for the revised Single Equality Scheme and Equality Objective
- 9 **Community Engagement Update**
To receive the contents of the Scoping Document for the Scrutiny Community Engagement Working Group from the Scrutiny Officer.
- 10 **Revenue and Capital Outturn Report** *(Pages 45 - 82)*
To consider a report from the Deputy Chief Executive (S151) presenting the Revenue and Capital Outturn report, previously considered by Cabinet on the 14th June 2018
- 11 **Performance and Risk** *(Pages 83 - 98)*
To provide Members with an update on performance against the corporate plan and local service targets for 2018/2019 as well as providing an update on the key business risks
- 12 **Trim Trails**
Public Health Officer to provide the conclusion of the procurement process for Trim Trails
- 13 **Access to Information - Exclusion of Press and Public**
During discussion of the following item(s) it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Scrutiny committee will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that personal information may be discussed.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 respectively of Part 3 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

14 **Leisure Facilities - Visitor Numbers** (*Pages 99 - 106*)

To receive a report from the Leisure Manager on the effect on visitor numbers since the introduction of new prices and the refurbishments of Exe Valley Leisure Centre.

15 **Identification of Items for the Next Meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Discussion and outcome of Member briefing held in August with Drs, Dixon, Chandler and an Officer from DCC regarding Diet, Lifestyle and Nutrition.

To receive a report on the 3 yearly review of the Customer Care Policy

To receive an update on the Community Safety Partnership Plan

To receive a report on the Air Quality Action Plan

To receive a report on the Illegal Encampment Policy

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 16 July 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film

proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **COMMUNITY POLICY DEVELOPMENT GROUP**
held on 29 May 2018 at 2.15 pm

Present

Councillors

B A Moore (Chairman)
Mrs A R Berry, F W Letch, Mrs E J Slade,
Mrs H Bainbridge, Mrs G Doe and
R J Dolley

Apologies

Councillor(s)

Mrs E M Andrews and Mrs C P Daw

Also Present

Councillor(s)

C R Slade, Mrs M E Squires and R L Stanley

Also Present

Officer(s):

Andrew Jarrett (Director of Finance, Assets and Resources), Lee Chester (Leisure Manager), Kevin Swift (Public Health Officer), Sally Gabriel (Member Services Manager), Carole Oliphant (Member Services Officer) and John Bodley-Scott (Economic Development Team Leader)

1 ELECTION OF CHAIRMAN (THE CHAIRMAN OF THE COUNCIL IN THE CHAIR)

Cllr B A Moore was proposed as Chairman by Cllr Mrs G Doe and seconded by Cllr R J Dolley.

RESOLVED that Cllr B A Moore be elected Chairman of the Group for the municipal year 2018/19.

Cllr B A Moore then took the Chair.

2 ELECTION OF VICE CHAIRMAN

Cllr Mrs E J Slade was proposed as Vice Chairman by Cllr Mrs H Bainbridge and seconded by Cllr R J Dolley.

RESOLVED that Cllr Mrs E J Slade be elected Vice Chairman of the Group for the municipal year 2018/19.

3 APOLOGIES AND SUBSTITUTE MEMBERS

Apologies were received from Cllr Mrs C P Daw and Cllr E M Andrews.

4 DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT

Members were reminded of the need to declare interests. Cllr Mrs E J Slade declared a personal interest as a member of the Tiverton Museum Advisory Committee.

5 **MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Meeting held on 27th March 2018 were approved as a correct record and **SIGNED** by the Chairman.

6 **PUBLIC QUESTION TIME**

There were no members of the public present.

7 **CHAIRMANS ANNOUNCEMENTS**

The Chairman thanked the Members of the Group for re-electing him as Chairman and welcomed them to the new municipal year. He also introduced the new Committee Clerk, Carole Oliphant, Member Services Officer.

8 **GRANT FUNDED AGENCY (00-06-22)**

The Chairman introduced Pippa Griffith (Museum Director) and Christine Ghail (Vice-Chairman) from Tiverton Museum who gave a presentation to the group explaining that the local community was at the heart of everything they did. They gave an overview of the close working relationships that the Museum had with local schools and the various education programmes that it ran. Over 1500 children had visited the Museum so far in 2018. She explained past and present projects that had taken place.

The Museum Director explained that the Museum had been voted the best Family Friendly Museum in the past and they had been nominated again in 2018. The Tourist Information Centre, part of the Museums remit had won bronze in the Visit Devon Tourism Awards.

The Museum currently relied on over 80 volunteers which was the equivalent of £79K worth of wages saved each year. There was only one full time member of paid staff.

The Museum Director informed the Group that the Museum was totally dependant on grants and without District Council support it's future would be in jeopardy. The District Council contributed 72% of all funding. The economic impact of the Museum's visitors was approximately £185k in 2017.

The Museum Director and Mid Devon Museum Development Officer were currently working with the Heritage Lottery Fund to secure £67k worth of funding to bring in consultants to help improve services, along with other funding initiatives.

The Committee requested that the figures provided for visitors from Mid Devon were clarified and the Museum Director said she would do this.

There was a general discussion about the need for sufficient signage in the town to attract more visitors to which Ms Griffiths replied that the Museum would welcome additional signage. Consideration was given to signage being looked into as part of the Tiverton Town Centre Masterplan.

Suggestions were made that the Museum could look to plan something district wide and consider putting mini displays in libraries and leisure centres in Crediton and Cullompton.

The Chairman thanked the Museum Director and Vice-Chairman for attending the meeting.

Note: Cllr Mrs E J Slade declared a personal interest as a member of the Tiverton Museum Advisory Committee.

9 AN OVERVIEW OF SERVICE DELIVERY MODELS FOR LEISURE (00-38-30)

The Group had before it and **NOTED** a * report of the Leisure Manager providing an overview of service delivery models for leisure services.

He outlined the contents of the report stating there were currently four models for leisure services:

- Local Authority Direct Provision
- Public Private Joint Venture
- Trust (join existing or establish new)
- Fully Outsourced

Consideration was given to all of the current models and there was a general discussion regarding the benefits and drawbacks of each of the models.

There was a discussion with regard to the dual use agreements with Devon County Council which allowed local schools direct access to the leisure facilities.

The Leisure Manager explained the revised 2017 VAT ruling which determined that the UK requirement for local authorities to charge VAT on leisure activities was unlawful. He explained what effect this could have on revenue streams and why it would not be in the best interests of Mid Devon District Council to pursue this at this time.

The Director of Finance, Assets and Resources explained that the current leisure facilities had undergone a programme of improvements and refurbishments and that the revenue from them was gradually increasing. He said that Mid Devon ran a wonderful service across all of its leisure sites but it would lose control if it entered into long term agreements with a supplier.

The Cabinet Member for Community Well-Being explained that the Council had been looking at leisure services for quite a while. There had been improvements at leisure centres across Mid Devon and revenue was growing all the time. He explained that there would not be the level of control that services would be maintained with another supplier.

The Group discussed and supported the current Local Authority Direct Provision model as offering the best control of services and value for money and that requested that the leisure service provision be reviewed every four years.

The Chairman thanked the Leisure Services Manager for a well balanced report.

Note: * Report previously circulated, copy attached to minutes.

10 **TRIM TRAILS (01-01-47)**

The Cabinet Member for Community Well-Being stated that the provision of Trim Trails was quoted in the Conservative Manifesto and the Cooperate Plan. Talks had been taking place with local councils and friends of Amory Park and £7.7k worth of funding had been secured through S106 contributions.

He explained the options of equipment available and that metal non moving kit would be recommended as this was more robust and less likely to wear out. A procurement exercise was currently being undertaken with the results being expected at the end of June 2018.

There was a general discussion regarding the type of equipment available and the cost involved in setting them up. A question was asked regarding the cost of leasing the land at Amory Park and the Public Health Officer was tasked with providing this information.

The Cabinet Member for Community Well-Being stated that the aim was to get a pilot space up and running to see how well it went. In other authorities developers were now installing Trim Trails on new developments and he would be looking for the developers of the Eastern Urban Extension and the Garden Village to provide these facilities.

There was a general discussion on how well the equipment would be used and the Public Health Officer explained that figures are difficult to come by and that a survey would need to be carried out.

The Chairman thanked the Cabinet Member for this information.

11 **CABINET MEMBER FOR THE WORKING ENVIRONMENT AND SUPPORT SERVICES (01-20-30)**

The Committee had before it, and **NOTED**, a report * from the Cabinet Member for the Working Environment and Support Services updating Members regarding the areas covered with her remit.

She outlined the contents of the report and explained that she was also a Member of the Community Safety Partnership.

There was a general discussion on ways to prevent cardiovascular disease and a request that nutrition be placed on a future agenda. Cllr A R Berry advised that she could get healthcare professionals to a future meeting to discuss the issues.

The Public Health Officer advised the Group that there was an Active Family Group in Tiverton and there was a possibility of starting one up in Cullompton.

The Chairman thanked the Cabinet Member for the Working Environment and Support Services for her report.

Note: * Report previously circulated, copy attached to minutes.

12 **COMMUNITY ENGAGEMENT UPDATE (01.35.04)**

The Group had before it an *update from the Communications and Engagement Manager.

The Chairman outlined the contents of the report and discussion took place regarding putting residents first and the impact on communities when decisions were made by the District Council.

The Chairman requested that the role of the Community PDG be defined with regard to the Scrutiny Committee, Community Engagement Working Group and he would lobby for the working group considered reporting to the Community PDG prior to reporting to the Scrutiny Committee.

The Scrutiny Officer was asked to highlight the request at the initial scoping meeting of the Community Engagement Working Group to be held on 6th June 2018.

Note: *Report previously circulated, copy attached to minutes.

13 **START TIMES OF MEETINGS (01.40.00)**

Following discussion the Committee **AGREED** to continue to hold its meetings at 2.15pm for the remainder of the 2018/19 municipal year.

14 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING (01.43.17)**

The following issues would be addressed at the next meeting:

- Illegal Encampments
- Single Equalities Policy and Equality Objective
- Lifestyle, Diet & Nutrition
- Community Engagement update
- Conclusion of Trim Trail procurement process
- Update from Leisure Manager on the effect on visitor numbers of recent price changes and improvements to leisure facilities

(The meeting ended at 4.00 pm)

CHAIRMAN

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COMMUNITY WELL BEING PDG 24 JULY 2018

TAP FUND 2017/18 SUMMARY OF SPEND AND INTRODUCTION OF COMMUNITIES TOGETHER FUND

Cabinet Member Cllr Colin Slade
Responsible Officer Stephen Walford, Director of Growth

Reason for Report: To provide Members with a summary of spend for the Town and Parish (TAP) Fund in 2017/18 and to inform them of changes to the funding scheme for 2018/19.

RECOMMENDATION(S): The report is noted.

Relationship to Corporate Plan: The report relates to Aim 1 of the Community Priority 'Support local communities to retain and develop their local facilities and services'.

Financial Implications: The Council contributes £0.10 per elector, amounting to £6,788 for the financial year 2018/19 based on the February 2018 electoral register. This is already budgeted for. Mid Devon District Council also administers the scheme on behalf of Devon County Council. The amount of time needed to respond to enquiries, receive and process applications, convene meetings of the County Committee and process payments amounts to at least 20 days of officer time per year.

Legal Implications: Failure to have an efficient and effective process in place for administering the TAP Fund could result in legal challenge and adverse publicity for the Council.

Risk Assessment: Failure to have an efficient and effective process in place for administering the TAP Fund and other similar funding schemes could result in legal challenge and adverse publicity for the Council.

1.0 Introduction

1.1 The Town and Parish (TAP) Fund was set up in 2012 to encourage towns and parishes to work together on mutually beneficial projects. It is a joint fund awarded by Devon County Council (at £1.00 per elector) and Mid Devon District Council (MDDC) (at £0.10 per elector) for Mid Devon. The TAP Fund is run across the whole of Devon, with each district/city council administering the fund for their area. A funding panel (consisting of the Devon County Councillors plus two member representatives of Mid Devon District Council) assess all the applications and approve funding awards. County Members have the casting vote for applications within their ward.

1.2 It was intended that the TAP Fund be used as a one-off grant to 'kick-start' local projects and encourage local community action for:

- Projects supported by two or more town or parish councils responding to issues of shared interest and concern; and

- Pump priming funding to meet a locally identified community need and agreed actions that will make a difference at a community level.

- 1.3 In recent years, the administering councils across Devon saw an increasing deviation from the TAP Fund's original aims. Many projects came forward independently of neighbouring parishes; whereby, instead of a collaborative approach to mutually beneficial projects, councils were merely signing off each other's applications to evidence support. Furthermore, there was an increase in applications for repeat projects and reported instances of parish councils blocking applications from community groups; there was a misconception among some that the TAP Fund was money allocated to individual councils for the parish councils to apportion to projects of their choice.
- 1.4 In 2016, Mid Devon District Council reviewed its criteria and processes in an effort to encourage more applications from community groups and realign the fund to the fund's original aims. The TAP Fund was rebranded as the 'Town, Parish and Community Fund'; allocated budgets were clustered per County Ward instead of per parish and the fund was split into two funding rounds (instead of open applications throughout the year) to encourage applications from smaller parishes.
- 1.5 While, these changes proved successful for Mid Devon, with an increase in applications from community groups, overall, applications across Devon were still not reflecting the Fund's original aims. As a result of this, DCC introduced county-wide changes to the TAP Fund for 2018/19, rebranding it as the "Communities Together Fund" (CTF) with revised criteria. A summary of these changes is outlined in section 3.0.

2.0 2017/18 Summary of Spend

- 2.1 The TAP Fund budgets were allocated according to the amended County Wards for Mid Devon. The main change from this was that Silverton parish had previously been split between two county wards ('Cullompton Rural' and 'Newton St Cyres and Sandford'); instead it is now fully covered by the rebranded 'Creedy, Taw and Mid Exe' ward.
- 2.2 The total budget for 2017/18, including both the DCC and MDDC contributions, was £64,368.70. This was split between two funding rounds, of which a total of £64,302.51 was allocated, with £66.19 remaining to carry forward to 2018/19:

County Ward	TOTAL Budget for Year	Allocated in Round 1	Allocated in Round 2	Total allocated	Outstanding Balance
Crediton	£10,655.70	£2,385.00	£8,270.70	£10,655.70	£0.00
Creedy, Taw and Mid Exe	£11,210.10	£4,224.00	£6,986.10	£11,210.10	£0.00
Cullompton and Bradninch	£9,948.40	£4,974.20	£4,908.01	£9,882.21	£66.19
Tiverton East	£10,864.70	£2,000.00	£8,864.70	£10,864.70	£0.00
Tiverton West	£10,496.20	£3,150.00	£7,346.20	£10,496.20	£0.00
Willand and Uffculme	£11,193.60	£4,692.00	£6,501.60	£11,193.60	£0.00

TOTAL	£64,368.70	£21,425.20	£42,877.31	£64,302.51	£66.19
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2.3 Appendix A outlines the 2017/18 summary of spend per County Ward. There is one application pending conditional approval of £1,000 subject to the applicant seeking S106 funding first. Therefore, if this project is successful for S106, there could be a further £1,000 to carry forward to 2018/19.

2.4 We received a total of 83 applications and enquiries in 2017/18, of which:

- 42 were received in Round 1 and 41 were received in Round 2.
- 22 did not proceed past the enquiry / initial application stage (the applicants either did not proceed with making a formal application for funding or withdrew their application).

2.5 Of the 61 applications that proceeded to Funding Panels:

- 50 applications (82%) were successful in being allocated funding (3 of which were conditional awards) plus an additional 2 applications successfully received S106 funding instead of TAP Funding. 23 applicants are still to submit their Award Claim Form to receive their funding.
- 3 applications (5%) were deferred (1 carried forward from Round 1 to Round 2, which then successfully received funding; and 2 carried forward to 2018/19 subject to meeting new criteria).
- 7 applications (11%) were declined either due to the application not meeting the TAP Fund criteria or due to inadequate funding during that round. This is a decrease on the previous year, in which 30% of applications that went to Funding Panels were declined.

2.6 The process for payment of successful (approved) funding awards changed for 2017/18, with the need for applicants to submit an Award Claim Form following receipt of funding decision. Applicants have until 28 February 2019 to submit their claims.

2.7 The TAP Fund launched in 2012. To date, of Mid Devon's 62 towns and parishes, 58 have successfully received TAP funding towards projects in their communities.

3.0 Changes for 2018/19

3.1 As outlined in section 1.0, following DCC guidance, the TAP Fund has changed for 2018/19 and is now called the "Communities Together Fund" (CTF) with revised criteria for applications (see Appendix B). These changes result from a review of the rules by county, district and city council officers with agreed principles for the fund (see Appendix C).

3.2 The key changes are:

- The changes return the scheme to its original purpose of encouraging communities to work together; identifying and kick starting new ideas for

their mutual benefit; enhancing and making a difference to communities.

- Match-funding is encouraged and will increase the chance of an application being approved.
- Applicants will need to demonstrate that they have explored opportunities to work with other community groups to either identify and/or carry out the proposed project. While applicants are encouraged to involve local town and parish councils, this is no longer an essential criterion, as long as two or more community groups are working together on the project (see CTF Criteria – Appendix B – for definition of community groups).
- The fund cannot be used for regular activities, such as grass cutting, ditch and drainage works and any other associated 'lengthsman' duties, as the fund exists to help identify new ideas to benefit communities. Further to this, annual event projects should not make repeat applications unless they are for a completely new element to an event (not just funding for a different part of a repeat event).
- There are two funding rounds. Unallocated funds at the end of Round 1 can be carried forward to Round 2. However, any unallocated Communities Together Fund money at the end of Round 2 must be returned to Devon County Council instead of carried forward to the next year's fund as was previously allowed (this will most likely be through deduction from DCC's contribution to the fund in the following year).
- In accordance with the new Data Protection Act 2018, we have set a retention period for applications of three years.

3.3 The 2018/19 Communities Together Fund opened for applications from 01/06/2018 with 30/09/2018 as the deadline for round 1 and 28/02/2019 for round 2. The website contains the latest criteria and paperwork. Please encourage parish councils and community organisations to apply.

Contact for more Information: Zoë Lentell, 01884 234298 / zlentell@middevon.gov.uk

Circulation of the Report: Cllr Slade and Management Team

List of Background Papers:

Appendix A: Summary of Spend 2017/18 by County Ward

Appendix B: Communities Together Fund 2018/19 Criteria

Appendix C: Communities Together Fund Scheme 2018-19 Principles

APPENDIX A: TAP FUND SUMMARY OF SPEND 2017/18 BY COUNTY WARD

2017/18 ROUND 1 FUNDING (DEADLINE 30 SEPTEMBER 2017)

CREDITON

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R1-17/18-16	Cheriton and Tedburn Scout Group	New Camping Equipment (Tents)	Cheriton Bishop	£1,000.00	£1,000.00	AWARDED	
R1-17/18-29	Crediton Methodist Church	Refurbishment (Phase 2)	Crediton Town	£5,000.00	£0.00	DEFERRED	Deferred to Round 2
R1-17/18-38	Crediton Museum	Replacement PC	Crediton Town	£385.00	£385.00	AWARDED	
R1-17/18-39	Colebrooke Village Hall	New Doors	Colebrooke	£2,750.00	£500.00	AWARDED	
R1-17/18-42	Crediton Town Team	Get Out' Magazine	Crediton Town	£500.00	£500.00	AWARDED	
TOTAL REQUESTED		£9,635.00	TOTAL APPROVED	£2,385.00			
BUDGET AVAILABLE		£5,327.85	REMAINING BALANCE	£2,942.85			

CREEDY, TAW AND MID EXE

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R1-17/18-11	Chawleigh Parish Council	DAAT Landing Site	Chawleigh	£500.00	£500.00	APPROVED	
R1-17/18-13	Thorverton Parish Council	Recreation Ground Storage	Thorverton	£1,200.00	£600.00	AWARDED	
R1-17/18-14	Thelbridge Parish Hall	Hall Improvements	Thelbridge	£2,000.00	£1,000.00	AWARDED	
R1-17/18-18	Shobrooke Parish Council	Defibrillator	Shobrooke	£1,124.00	£1,124.00	AWARDED	
R1-17/18-23	Cheriton Fitzpaine Football Club	DAAT Landing Site	Cheriton Fitzpaine	£1,000.00	£1,000.00	AWARDED	
R1-17/18-41	Bickleigh on Exe Primary School	New Reading Books	Bickleigh	£2,500.00	£0.00	DECLINED	
TOTAL REQUESTED		£8,324.00	TOTAL APPROVED	£4,224.00			
BUDGET AVAILABLE		£5,605.05	REMAINING BALANCE	£1,381.05			

CULLOMPTON AND BRADNINCH

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R1-17/18-02	Bradninch Memorial Fund	Heritage Boards	Bradninch	£2,000.00	£2,000.00	AWARDED	
R1-17/18-15	Cullompton Town Council	Cullompton Christmas Festival	Cullompton	£200.00	£0.00	DECLINED	
R1-17/18-20	Cullompton Town Council	Cleaning of Cullompton's War Memorial	Cullompton	£500.00	£500.00	AWARDED	
R1-17/18-24	Kentisbeare Village Hall	New Curtains and Blinds	Kentisbeare	£1,750.00	£1,724.20	AWARDED	
R1-17/18-25	Cullompton Town Council	DAAT Landing Site	Cullompton	£750.00	£750.00	AWARDED	
TOTAL REQUESTED		£5,200.00	TOTAL APPROVED	£4,974.20			
BUDGET AVAILABLE		£4,974.20	REMAINING BALANCE	£0.00			

TIVERTON EAST

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R1-17/18-22	JOINT: Tiverton Town Council	Light-up Tiverton Event	Tiverton Town	JOINT: £2,000.00 WARD: £1,000.00	£1,000.00	AWARDED	Total joint funded: £2,000.00
R1-17/18-34	Tiverton and District Table Tennis Club	Update of Equipment	Uplowman	£1,450.00	£1,450.00 £0.00	S106 FUNDED	CONDITION: subject to applicant seeking S106 funding first. Applicant successfully received S106 funding.
R1-17/18-35	JOINT: Tiverton Museum of Mid Devon Life	Future-Proofing Consultancy Advice	Tiverton	JOINT: £2,000.00 WARD: £1,000.00	£1,000.00	AWARDED	Total joint funded: £2,000.00
TOTAL REQUESTED		£3,450.00	TOTAL APPROVED	£3,450.00 £2,000.00			
BUDGET AVAILABLE		£5,432.35	REMAINING BALANCE	£1,982.35 £3,432.35			

TIVERTON WEST

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R1-17/18-22	JOINT: Tiverton Town Council	Light-up Tiverton Event	Tiverton Town	JOINT: £2,000.00 WARD: £1,000.00	£1,000.00	AWARDED	Total joint funded: £2,000.00
R1-17/18-35	JOINT: Tiverton Museum of Mid Devon Life	Future-Proofing Consultancy Advice	Tiverton	JOINT: £2,000.00 WARD: £1,000.00	£1,000.00	AWARDED	Total joint funded: £2,000.00
R1-17/18-36	Washfield Memorial Hall	Fridge-Freezer For Kitchen	Washfield	£300.00	£300.00	AWARDED	
R1-17/18-37	Riverside Hall	Black-out Blinds	Bampton	£850.00	£850.00	AWARDED	
TOTAL REQUESTED		£3,150.00	TOTAL APPROVED	£3,150.00			
BUDGET AVAILABLE		£5,248.10	REMAINING BALANCE	£2,098.10			

WILLAND AND UFFCULME

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R1-17/18-07	Culm Valley Comets Basketball	Replacement Equipment	Uffculme	£980.00	£900.00 £0.00	S106 FUNDED	CONDITION: £900 awarded subject to applicant seeking S106 funding first. Applicant successfully received S106 funding.
R1-17/18-08	Holcombe Rogus Parish Council	Community Notice Boards	Holcombe Rogus	£1,308.74	£1,000.00	AWARDED	
R1-17/18-12	Culmstock Parish Council	Footbridge	Culmstock	£792.00	£792.00	AWARDED	
R1-17/18-19	Sampford Peverell Parish Council	Defibrillator	Sampford Peverell	£1,300.00	£1,300.00	AWARDED	
R1-17/18-32	Hemyock Tennis Club	Resurface Tennis Courts and Extend Flood Lights	Hemyock	£1,695.00	£1,600.00	AWARDED	CONDITION: £1,600 awarded subject to applicant seeking S106 funding first. Applicant received S106 and TAP Funding for different elements of the project.

TOTAL REQUESTED	£6,075.74	TOTAL APPROVED	<i>£5,592.00</i>
			£4,692.00
BUDGET AVAILABLE	£5,596.80	REMAINING BALANCE	<i>£4.80</i>
			£904.80

2017/18 ROUND 2 FUNDING (DEADLINE 28 FEBRUARY 2018)

CREDITON RURAL

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R1-17/18-29	Crediton Methodist Church	Refurbishment (Phase 2)	Crediton Town	£5,000.00	£3,892.50	APPROVED	
R2-17/18-23	1st Bow Scout Group	Purchase of Three Troop Tents	Bow	£1,500.00	£1,500.00	AWARDED	
R2-17/18-34	Crediton Church Choir	Employment of Choral and Organ Scholars	Crediton	£2,430.00	£0.00	DECLINED	
R2-17/18-36	Yeoford in Youth Club	Young in Yeoford Away Day	Crediton Hamlets	£750.00	£0.00	DECLINED	
R2-17/18-30	JOINT: Boniface Trail Association	Legal Agreements re Path	Crediton & Newton St Cyres	JOINT: £6,396.00 WARD: £3,198.00	£2,878.20	APPROVED	Total joint funded: £5,756.40 (= max allowed of 90% total project costs)
TOTAL REQUESTED		£12,878.00	TOTAL APPROVED	£8,270.70			
BUDGET AVAILABLE		£8,270.70	REMAINING BALANCE	£0.00			

CREEDY, TAW AND MID EXE

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R2-17/18-06	Cheriton Fitzpaine Parish Council	Community Apple Pressing and Wassailing	Cheriton Fitzpaine	£275.00	£250.00	APPROVED	
R2-17/18-09	Kennerleigh Parish Council	Defibrillator Maintenance	Kennerleigh	£100.00	£0.00	DECLINED	Recommend DCC Locality Budget
R2-17/18-14	JOINT: Sandford Parish Council	Refurbishment of Toilets and Provision of Path and Two Disabled Bays	Sandford	£5,000.00	£802.01	AWARDED	Total joint funded: £2,242.88
R2-17/18-16	The Amber Foundation	Community Learning Day	Chawleigh	£960.00	£750.00	AWARDED	
R2-17/18-18	Silverton Parish Council	Provision of a Defibrillator	Silverton	£900.00	£750.00	APPROVED	
R2-17/18-19	Chawleigh Parish Council	Telephone Kiosk Information Point	Chawleigh	£490.00	£400.00	APPROVED	
R2-17/18-26	JOINT: Wembworthy Village Hall	Repair to main car park	Wembworthy	£5,717.50	£802.02	APPROVED	Total joint funded: £2,242.88
R2-17/18-28	Wyndham House Surgery	Entrance	Silverton	£2,700.00	£0.00	DECLINED	
R2-17/18-30	JOINT: Boniface Trail Association	Legal Agreements re Path	Crediton & Newton St Cyres	JOINT: £6,396.00 WARD: £3,198.00	£2,878.20	APPROVED	Total joint funded: £5,756.40 (90% total project costs)
R2-17/18-39	JOINT: Mid Devon Messenger	Action on Talking News	Multiple	JOINT: £1,769.36 WARD: 353.87	£353.87	APPROVED	Total joint funded: £1,796.35
TOTAL REQUESTED		£19,694.37	TOTAL APPROVED	£6,986.10			
BUDGET AVAILABLE		£6,986.10	REMAINING BALANCE	£0.00			

CULLOMPTON AND BRADNINCH

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R2-17/18-03	Bradninch Youth Centre Trust	Replace old, dilapidated Windows and Door	Bradninch	£2,000.00	£1,500.00 £0.00	WITHDRAWN	After Panel meeting, project received full funding from Viridor. TAP funding reallocated to R2-17/18-24 and R2-17/18-41.
R2-17/18-10	Cullompton Town Council	Trim Trail	Cullompton	£100.00	£100.00	AWARDED	
R2-17/18-11	Cullompton Town Council	Spring Fest	Cullompton	£500.00	£0.00	DECLINED	
R2-17/18-12	Cullompton Town Council	Leat Path	Cullompton	£1,400.00	£1,400.00	APPROVED	Conditions applied re consultation and impact on leat bank
R2-17/18-24	Bradninch Town Council	Repair of St Disen's Church Organ	Bradninch	£1,000.00	£0.00 £1,000.00	DEFERRED APPROVED	
R2-17/18-35	Cullompton Scout Group	Camping Equipment	Cullompton	£500.00	£500.00	AWARDED	
R2-17/18-38	Libraries Unlimited South West	Cully Coders Development/Enlargement	Cullompton	£800.00	£800.00	AWARDED	
R2-17/18-41	JOINT: Kentisbeare Parish Council	Equipment	Kentisbeare	£1,000.00	£320.33 £755.04	APPROVED	Total joint funded: £568.29 Total joint funded: £1,000.00
R2-17/18-39	JOINT: Mid Devon Messenger	Action on Talking News	Multiple	JOINT: £1,769.36 WARD: 353.87	£353.87	APPROVED	Total joint funded: £1,796.35
TOTAL REQUESTED		£7,653.87	TOTAL APPROVED	£4,974.20 £4,908.01			
BUDGET AVAILABLE		£4,974.20	REMAINING BALANCE	£0.00 £66.19			

TIVERTON EAST

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R2-17/18-04	JOINT: Sea Cadets	Extension and renovation of the unit kitchen facilities	Tiverton Town	<i>JOINT: £2,300.00</i> WARD: £1,150.00	£1,500.00	APPROVED	Total joint funded: £3,000.00
R2-17/18-13	JOINT: Tiverton Town Council	Road Closure Signs for Community Events	Tiverton	<i>JOINT: £1,000.00</i> WARD: £500.00	£500.00	APPROVED	Total joint funded: £1,000.00
R2-17/18-22	Chevithorne Village Hall	Outdoor space for community events	Tiverton Town	£1,000.00	£1,000.00	APPROVED	CONDITION: Applicant to seek S106 funding first
R2-17/18-40	JOINT: Tiverton Museum	Preserving Gazette Collection	Tiverton Town	<i>JOINT: £953.00</i> WARD: £476.50	£476.50	AWARDED	Total joint funded: £953.00
R2-17/18-42	JOINT: Tiverton Town Council	Community Groups	Tiverton	<i>JOINT: £750.00</i> WARD: £375.00	£375.00	AWARDED	Total joint funded: £750.00
R2-17/18-20	Tiverton Adventure Play	2018 Pathway and Play Equipment Refresh/Maintenance Project	Tiverton	£2,500.00	£3,000.00	AWARDED	
R2-17/18-21	JOINT: TACT	2018 Celebration of Soil	Tiverton	<i>JOINT: £595.00</i> WARD: £297.50	£297.50	AWARDED	Total joint funded: £595.00
R2-17/18-37	JOINT: Tiverton Town Council	Notice Boards	Tiverton	<i>JOINT: £1,600.00</i> WARD: £800.00	£0.00	DEFERRED	Recommend Reapply in 2018/19
R2-17/18-25	JOINT: Dogs Helping Kids	Child Ambassador Programme	Tiverton Town	<i>JOINT: £1,800.00</i> WARD: £900.00	£900.00	AWARDED	Total joint funded: £1,800.00
R2-17/18-39	JOINT: Mid Devon Messenger	Action on Talking News	Multiple	<i>JOINT: £1,769.36</i> WARD: 353.87	£353.87	APPROVED	Total joint funded: £1,796.35
R2-17/18-32	JOINT: Riverside Hall	Regeneration of Bar Area	Bampton	<i>JOINT: £2,250.00</i> WARD: £0.00	£213.87	AWARDED	Total joint funded: £2,250.00
R2-17/18-41	JOINT: Kentisbeare Parish Council	Equipment	Kentisbeare	<i>JOINT: £1,000.00</i> WARD: £0.00	£247.96	APPROVED	Total joint funded: £568.29

TOTAL REQUESTED	£8,352.87	TOTAL APPROVED	£8,864.70
BUDGET AVAILABLE	£8,864.70	REMAINING BALANCE	£0.00

TIVERTON WEST

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R2-17/18-04	JOINT: Sea Cadets	Extension and renovation of the unit kitchen facilities	Tiverton Town	<i>JOINT: £2,300.00</i> WARD: £1,150.00	£1,500.00	APPROVED	Total joint funded: £3,000.00
R2-17/18-13	JOINT: Tiverton Town Council	Road Closure Signs for Community Events	Tiverton	<i>JOINT: £1,000.00</i> WARD: £500.00	£500.00	APPROVED	Total joint funded: £1,000.00
R2-17/18-31	TCR Radio	Mid Devon Show 2018	Tiverton	£1,000.00	£0.00	AWARDED	Funded in full from Willand and Uffculme
R2-17/18-32	JOINT: Riverside Hall	Regeneration of Bar Area	Bampton	£2,250.00	£2,036.13	AWARDED	Total joint funded: £2,250.00
R2-17/18-29	Heathcoat Primary School	Summer Activities 2018	Tiverton	£907.20	£907.20	AWARDED	
R2-17/18-40	JOINT: Tiverton Museum	Preserving Gazette Collection	Tiverton Town	<i>JOINT: £953.00</i> WARD: £476.50	£476.50	AWARDED	Total joint funded: £953.00
R2-17/18-42	JOINT: Tiverton Town Council	Community Groups	Tiverton	<i>JOINT: £750.00</i> WARD: £375.00	£375.00	AWARDED	Total joint funded: £750.00
R2-17/18-21	JOINT: TACT	2018 Celebration of Soil	Tiverton	<i>JOINT: £595.00</i> WARD: £297.50	£297.50	AWARDED	Total joint funded: £595.00
R2-17/18-37	JOINT: Tiverton Town Council	Notice Boards	Tiverton	<i>JOINT: £1,600.00</i> WARD: £800.00	£0.00	DEFERRED	Recommend Reapply in 2018/19
R2-17/18-25	JOINT: Dogs Helping Kids	Child Ambassador Programme	Tiverton Town	<i>JOINT: £1,800.00</i> WARD: £900.00	£900.00	AWARDED	Total joint funded: £1,800.00
R2-17/18-39	JOINT: Mid Devon Messenger	Action on Talking News	Multiple	<i>JOINT: £1,769.36</i> WARD: 353.87	£353.87	APPROVED	Total joint funded: £1,796.35

TOTAL REQUESTED	£9,010.07	TOTAL APPROVED	£7,346.20
BUDGET AVAILABLE	£7,346.20	REMAINING BALANCE	£0.00

WILLAND AND UFFCULME

REF	APPLICANT	PROJECT	PARISH	£ REQUESTED	£ APPROVED	STATUS	NOTES
R2-17/18-17	Burlescombe Primary School	Sensory Path and Reflection Area	Burlescombe	£1,000.00	£990.00	AWARDED	Max allowed: £990.00 (90% total project costs)
R2-17/18-27	Blackdown Hills Transition Group	Blackdown Hills Repair Café	Multiple	£776.00	£1,276.00	AWARDED	
R2-17/18-33	Culmstock Village Hall	Village Hall Facilities	Culmstock	£2,000.00	£0.00	DEFERRED	Recommend Reapply in 2018/19
R2-17/18-39	JOINT: Mid Devon Messenger	Action on Talking News	Multiple	<i>JOINT: £1,769.36</i> WARD: 353.87	£353.87	APPROVED	Total joint funded: £1,796.35
R2-17/18-31	TCR Radio	Mid Devon Show 2018	Tiverton	<i>JOINT: £1,000.00</i> WARD: £0.00	£1,000.00	AWARDED	
R2-17/18-14	Sandford Parish Council	Refurbishment of Toilets and Provision of Path and Two Disabled Bays	Sandford	<i>JOINT: £5,000.00</i> WARD: £0.00	£1,440.87	AWARDED	Total joint funded: £2,242.88
R2-17/18-26	Wembworthy Village Hall	Repair to main car park	Wembworthy	<i>JOINT: £5,717.50</i> WARD: £0.00	£1,440.86	APPROVED	Total joint funded: £2,242.88

TOTAL REQUESTED	£4,129.87	TOTAL APPROVED	£6,501.60
BUDGET AVAILABLE	£6,501.60	REMAINING BALANCE	£0.00

Key:

APPROVED	Application has been approved but we have not yet received the Award Claim Form.	AWARDED	Funding has been awarded to the applicant.	S106 FUNDED	Project successfully received S106 funding so TAP application withdrawn.	DEFERRED	Application deferred to next round of funding	DECLINED	The application was unsuccessful	WITHDRAWN	The applicant has withdrawn the application
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Amounts shown in italics show decisions made at Panel and funding offered to applicants. These amounts then changed (shown in regular case) due to applications being withdrawn and the funding offered to alternative applications.

**COMMUNITY PDG
24 JULY 2018**

AGENDA ITEM:

SINGLE EQUALITY SCHEME

Cabinet Member: Cllr Colin Slade

Responsible Officer: Catherine Yandle, Group Manager for Performance, Governance and Data Security

Reason for Report: To remind Members of the Council's statutory duties under the Equality Act 2010, and to seek Members' approval for the revised Single Equality Scheme and Equality Objective.

RECOMMENDATION(S): That Members recommend to Cabinet that they approve the Single Equality Scheme together with the Equality Objective for 2018-19.

Relationship to Corporate Plan: The Equality Objective reflects the Corporate Plan aims under the Community priority.

Financial Implications: The Single Equality Scheme does not have any financial implications itself beyond those identified in individual service's equality impact assessments.

Legal Implications: Not complying with the Council's statutory duties with regard to equality could open the Council to legal challenge.

Risk Assessment: Approving the Single Equality Scheme and Equality Objective reduces the risk of legal challenge.

Equality Impact Assessment: Equality issues are the subject of this report.

1.0 Introduction

1.1 Under the Equality Act 2010 local authorities have a duty to have 'due regard' to:

Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;

Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and

Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

1.2 The way a local authority shows it has 'due regard' is by evidencing how equality is considered as part of its decision-making processes. The Single Equality Scheme indicates how this should be done. (Appendix B attached with tracked changes from when it was approved last year).

- 1.3 Case law over the last few years has clarified that considerations of equality should not only be placed at the centre of policy development but that bodies subject to the Public Sector Equality Duty, of which we are one, must apply this duty to the carrying out of any functions of a public body not just statutory functions.
- 1.4 Local authorities also have specific duties under the Act to publish Equality Information annually and 'Equality Objectives' at least every four years. The Equality Information is available on the Mid Devon District Council website Equality pages. (Attached Appendix A)

2.0 **Equality Objective**

- 2.1 The Council's 'Equality Objective' set 3 years ago was to focus on the training needs of staff and members, to ensure they have the right knowledge and tools to fulfil their responsibilities under the Act:

“To ensure all staff and members of the Council receive the appropriate level of training on equality issues.”

- 2.2 Equality and diversity training was rolled out to staff, managers and Members throughout 2017-18 and this will be followed up to ensure we continue to achieve this objective going forward.
- 2.3 Templates for reports and Equality Impact Assessments have also been reviewed and reinforced. An Internal Audit into this area had a main recommendation; that the Corporate Equalities Group was revived, that is one of the reasons for setting this as the Equality objective for 2018-19.
- 2.4 With the Committee's approval the Equality Objective for 2018-19 will be to review the work of, and work towards the revival of, the Corporate Equalities Group.

Contact for more Information: Catherine Yandle, Group Manager for Performance, Governance and Data Security

Circulation of the Report: Members of Community PDG, Cllr Slade, Leadership Team

Basic facts about Mid Devon by Ward



Written by LGA Research from Local Government
Association

Basic facts about Mid Devon by Ward

This report provides a summary of the latest available information on the demographic and socio-economic make-up of the 24 wards in Mid Devon. It looks at the population structure and provides information on the economic, housing and educational achievement of each ward.

This sample report is one of a series of reports available from the Local Government Association's LG Inform Plus service. Other free reports include demographic and economic profiles of individual wards and health and wellbeing profiles which enable a side by side comparison of all ward(s) in Mid Devon.

With a subscription to LG Inform Plus there are many more reports about your area available to you. You can also see detailed maps, charts, tables and reports about any of nearly 1500 metric types from the LG Inform Plus database showing statistics such as the population, health, economy and facilities in your area (and many others).

A subscription also allows you to create your own tables, charts and maps for ward(s) and other areas within your authority's boundary or build a custom area report using the full set of national and local data stored in our database, as well as giving you access to many other useful tools.

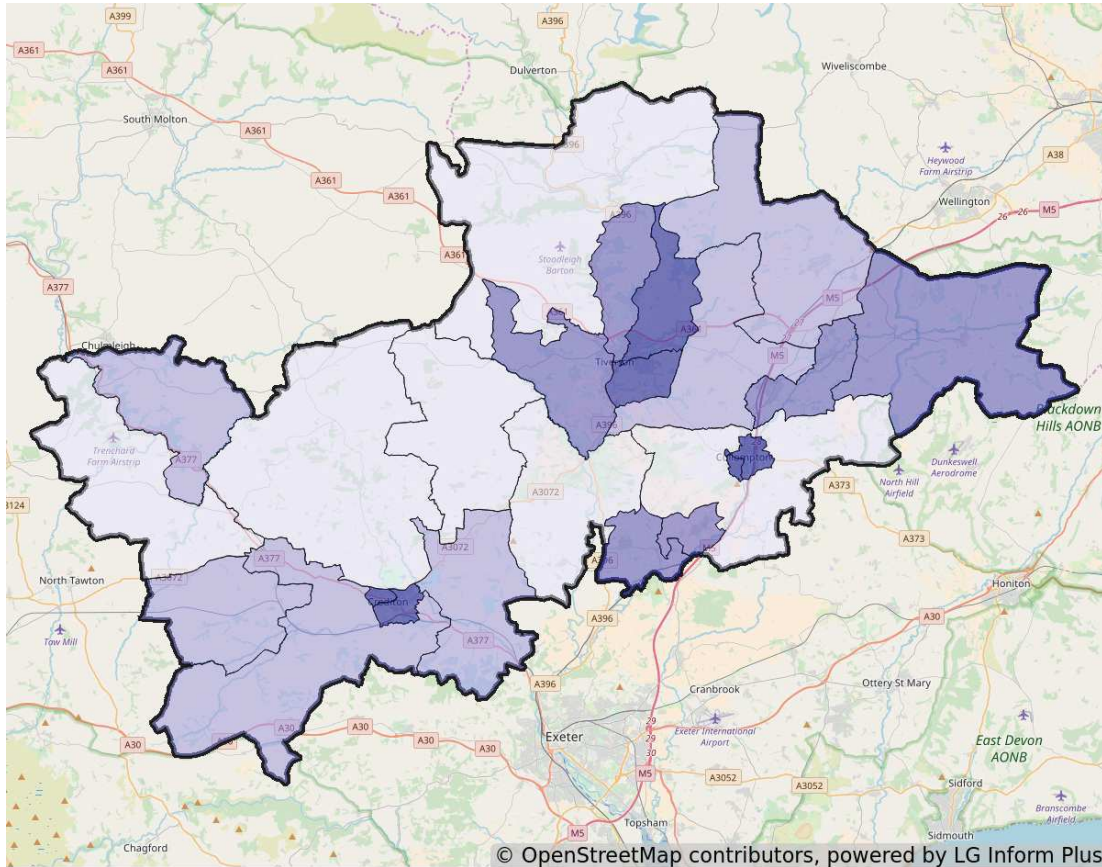
To find out more about our service please telephone 020 7664 3195 or email: lginformplus@local.gov.uk.

Geography and population

Here is a breakdown of Mid Devon giving the area, population size and gender split of each ward.

The total area of Mid Devon district is 91,289.78 hectares. The ward with the largest area is Clare and Shuttern, representing 12.45% of all Wards in the district.

The most densely populated ward is Cullompton South with 51.78 persons per hectare , the least densely populated ward is Taw with 0.29 persons per hectare .



Population density (2016)

- $\geq 3.97 \leq 51.78$ persons per hectare
- $\geq 0.55 < 3.97$ persons per hectare
- $\geq 0.38 < 0.55$ persons per hectare
- $\geq 0.29 < 0.38$ persons per hectare

The total resident population of Mid Devon is 79,900. The ward with the largest population is Lowman, representing 9.02% of the total resident population of all Wards in Mid Devon.

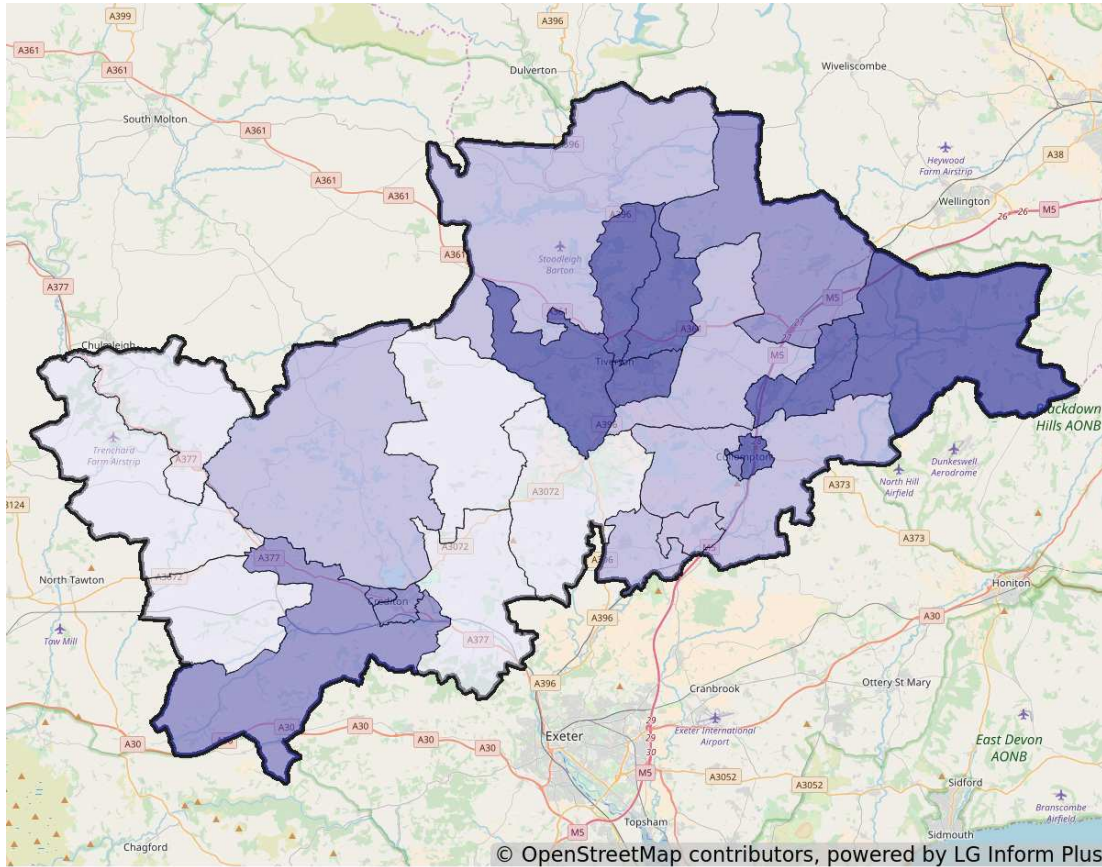
	Geographical area, land only measurements	Total resident population	Percentage Of all usual residents - male	Percentage Of all usual residents - female
	2016	2015	2011	2011
	Hectares	People	%	%
Boniface	350.63	3,921	49.9	50.1
Bradninch	625.11	2,073	47.8	52.2
Cadbury	4,684.83	1,658	48.9	51.1
Canon-sleigh	6,191.34	3,182	49.4	50.6
Castle	1,785.86	4,256	48.8	51.2
Clare and Shuttern	11,362.11	3,455	48.7	51.3
Cranmore	789.29	5,065	47.9	52.1
Cullompton North	303.83	4,188	48.3	51.7
Cullompton Outer	6,095.07	2,175	49.5	50.5
Cullompton South	78.16	3,986	48.9	51.1
Halberton	4,416.52	2,114	49.9	50.1
Lawrence	108.05	3,812	47.8	52.2
Lower Culm	1,523.24	5,928	49.0	51.0
Lowman	1,685.03	7,175	49.2	50.8
Newbrooke	4,024.17	1,534	48.6	51.4
Sandford and Creedy	10,703.00	3,436	49.4	50.6
Silverton	1,268.54	1,895	47.6	52.4
Taw	5,781.08	1,692	48.0	52.0
Taw Vale	3,689.81	1,662	49.8	50.2
Upper Culm	7,158.90	4,108	49.3	50.7
Upper Yeo	3,390.21	1,764	48.7	51.3
Way	5,109.83	1,621	50.2	49.8
Westexe	2,890.94	5,227	48.9	51.1
Yeo	7,274.23	3,583	50.9	49.1

Age

This table gives a broad age breakdown by ward in Mid Devon. Lowman ward has the highest number of 0-17 year olds representing 11.77% of that age group within Wards in the ward.

Lower Culm ward has the highest number of people aged 65 and over representing 7.69% of that age group in Wards in Mid Devon.

	Population aged 0 to 17 (census)	Population aged 18 to 64 (census)	Population aged 65 and over (census)
	2011	2011	2011
	People	People	People
Boniface	774	2,359	691
Bradninch	517	1,131	393
Cadbury	328	917	357
Canonsleigh	690	1,907	621
Castle	806	2,512	907
Clare and Shuttern	562	1,931	919
Cranmore	1,011	2,848	1,191
Cullompton North	842	2,445	712
Cullompton Outer	418	1,238	388
Cullompton South	739	2,218	687
Halberton	497	1,213	386
Lawrence	719	2,163	894
Lower Culm	1,231	3,357	1,220
Lowman	1,941	3,916	928
Newbrooke	269	890	361
Sandford and Creedy	717	1,995	717
Silverton	379	1,061	435
Taw	330	994	336
Taw Vale	260	933	436
Upper Culm	856	2,347	836
Upper Yeo	374	1,034	300
Way	342	948	313
Westexe	1,138	2,920	1,217
Yeo	751	2,117	620



Dependent children: All ages (2011)

- ≥ 463 ≤ 951
- ≥ 375 < 463
- ≥ 205 < 375
- ≥ 144 < 205

This map shows numbers of households with dependent children for all Wards in Mid Devon.

Lowman is the ward with the highest number of households (951) with dependent children in the district and Taw Vale is the ward with the lowest number of households with dependent children (144).

Ethnic mix

This table shows the ethnic mix of each ward in Mid Devon. Lowman ward has the highest number of Asian / Asian British residents in the ward.

Cullompton South ward has the highest number of Black / African / Caribbean /Black British residents in Mid Devon.

	Residents who are White	Residents who are Mixed/multiple ethnic groups	Residents who are Asian/Asian British	Residents who are Black/African/Caribbean/Black British	Residents who are Other ethnic group
	2011	2011	2011	2011	2011
	People	People	People	People	People
Boniface	3,755	20	33	9	7
Brad-ninch	2,023	15	1	0	2
Cadbury	1,586	12	4	0	0
Canon-sleigh	3,191	16	9	2	0
Castle	4,154	23	36	7	5
Clare and Shuttern	3,389	10	8	4	1
Cran-more	4,992	25	20	10	3
Cullompton North	3,923	17	49	7	3
Cullompton Outer	2,017	14	11	1	1
Cullompton South	3,586	24	18	14	2
Halberton	2,069	20	4	2	1
Lawrence	3,714	15	35	5	7
Lower Culm	5,729	50	22	4	3
Lowman	6,636	47	90	11	1
New-brooke	1,481	16	17	5	1
Sandford and Creedy	3,388	26	14	1	0
Silverton	1,860	9	4	0	2
Taw	1,645	10	3	1	1
Taw Vale	1,617	8	3	0	1
Upper Culm	3,999	25	10	2	3
Upper Yeo	1,684	20	2	2	0
Way	1,589	8	6	0	0
Westexe	5,215	29	22	6	3
Yeo	3,454	25	7	1	1

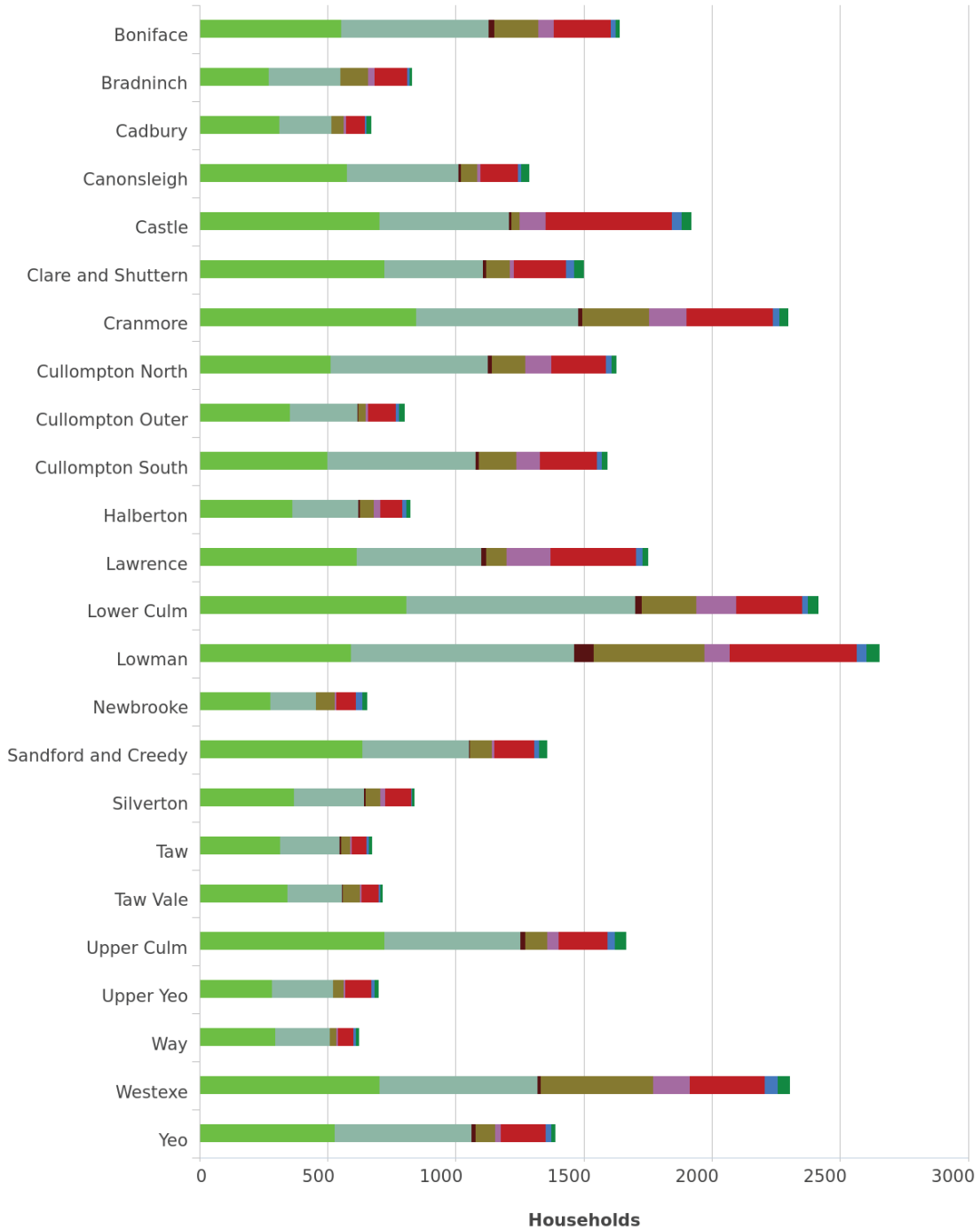
Housing

There are 32,758 households in Mid Devon, this chart shows the households of each ward in Mid Devon broken down by tenure. Westexex ward has 440 households rented from the council, which is the highest number for any ward in Mid Devon.

Lawrence ward has 170 households of other types of social renting, which is the highest number for any ward in Mid Devon.

Households (Census)

source: Census 2011



- Households where occupiers living rent free, 2011
- Households rented from other private owners, 2011
- Households rented from private landlord or letting agency, 2011
- Households rented from other social landlords, 2011
- Households rented from council or equivalent, 2011
- Households in shared ownership, 2011
- Households owned with a mortgage or loan, 2011
- Households owned outright, 2011

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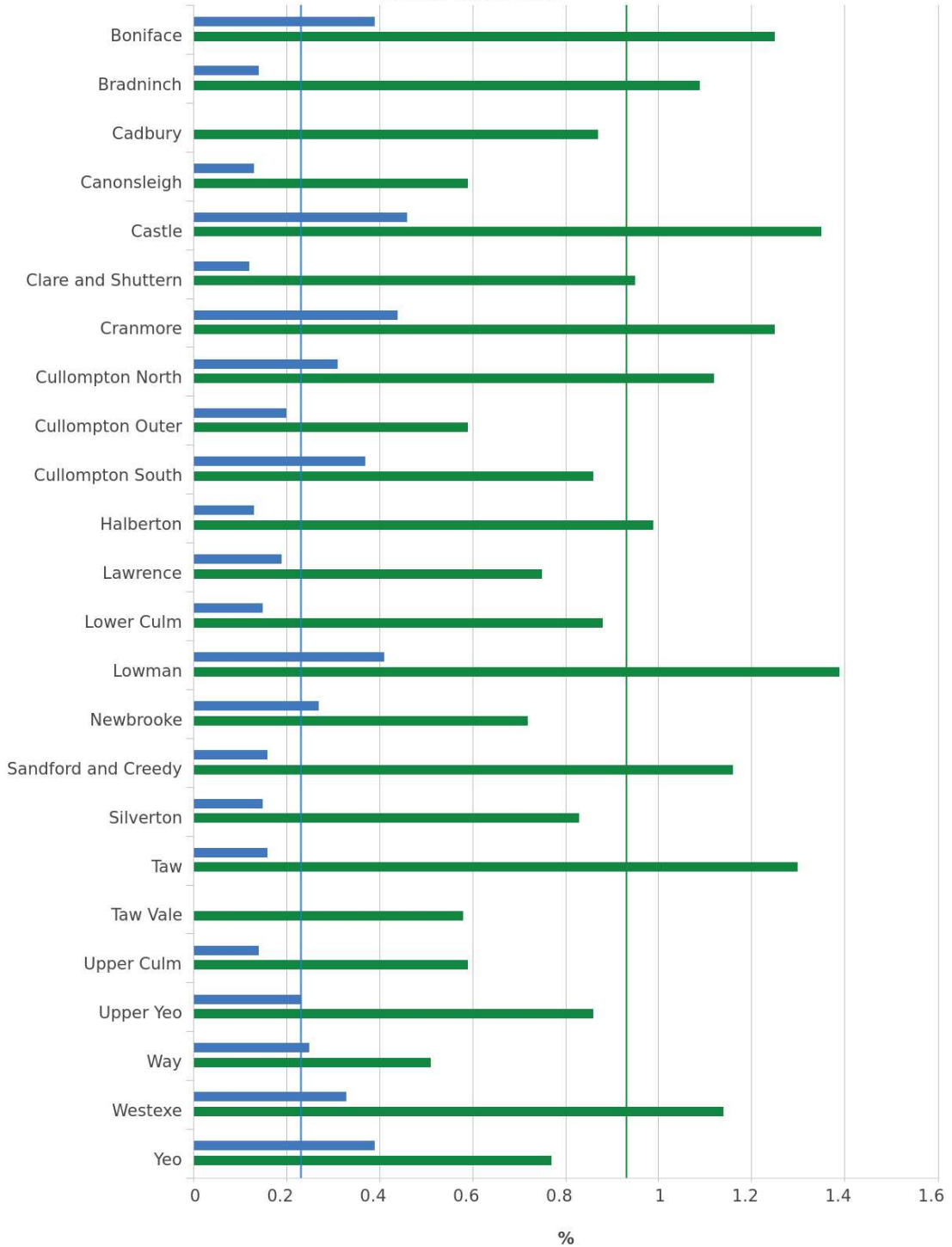
Employment

Cullompton North ward has the highest percentage of residents in Mid Devon who are long term unemployed or who have never worked.

The bar chart below shows the size of these two groups separately for each ward in Mid Devon against the average for the district.

Economic activity

source: Census 2011



█ Long-term unemployed (%), 2011
 █ Unemployed: Never worked (%), 2011
— Long-term unemployed (%), Mean for Mid Devon Wards, 2011
— Unemployed: Never worked (%), Mean for Mid Devon Wards, 2011

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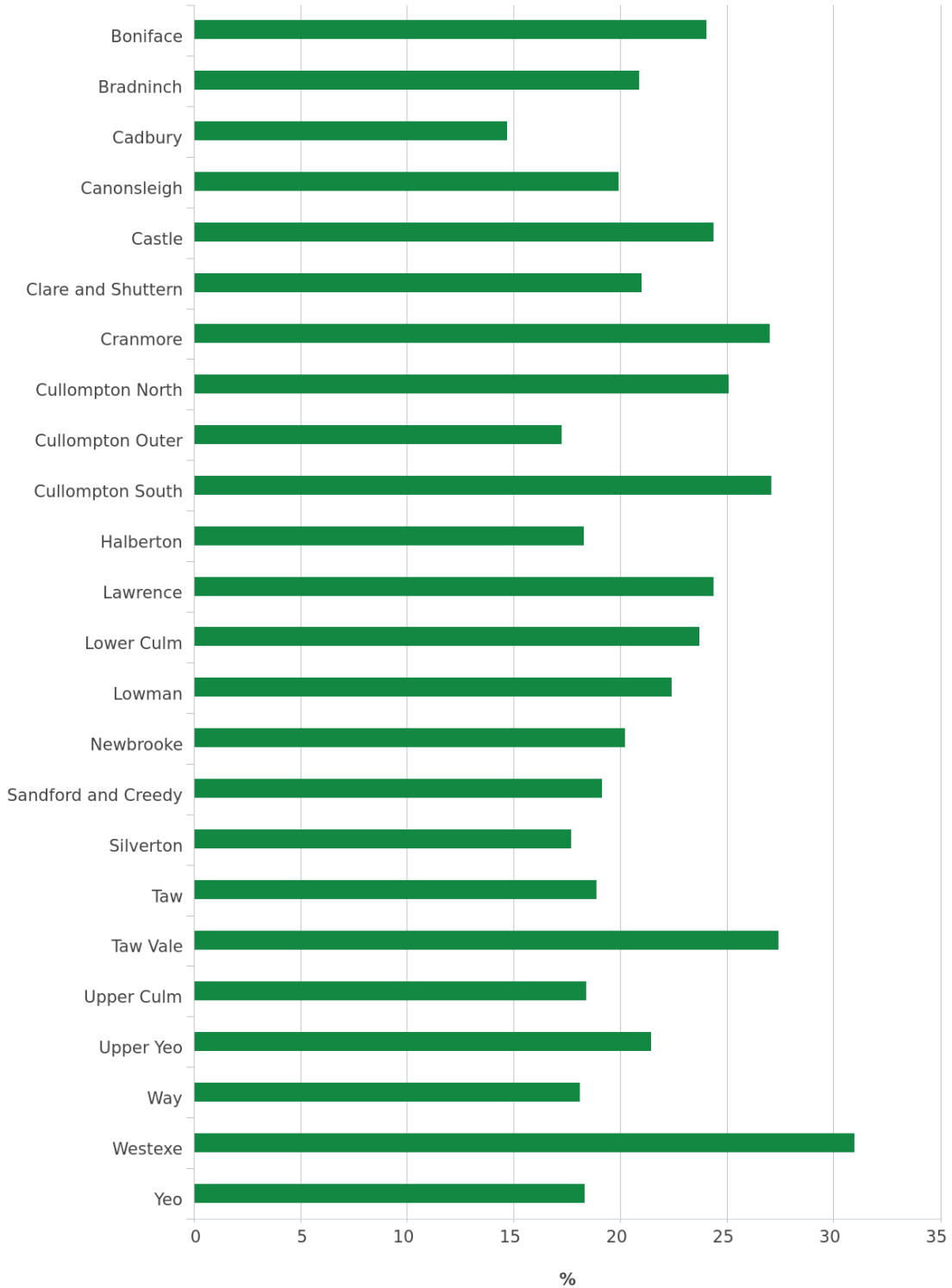
Education

The 2011 Census recorded the educational achievement of residents; this chart shows the proportion of residents split by each ward reporting to have no qualifications.

Westexe ward has the highest percentage of residents in Mid Devon who have no qualifications (31.01%) compared to 22.70% for Mid Devon as a whole.

Educational qualifications

source: Census 2011



■ No qualifications (%), 2011

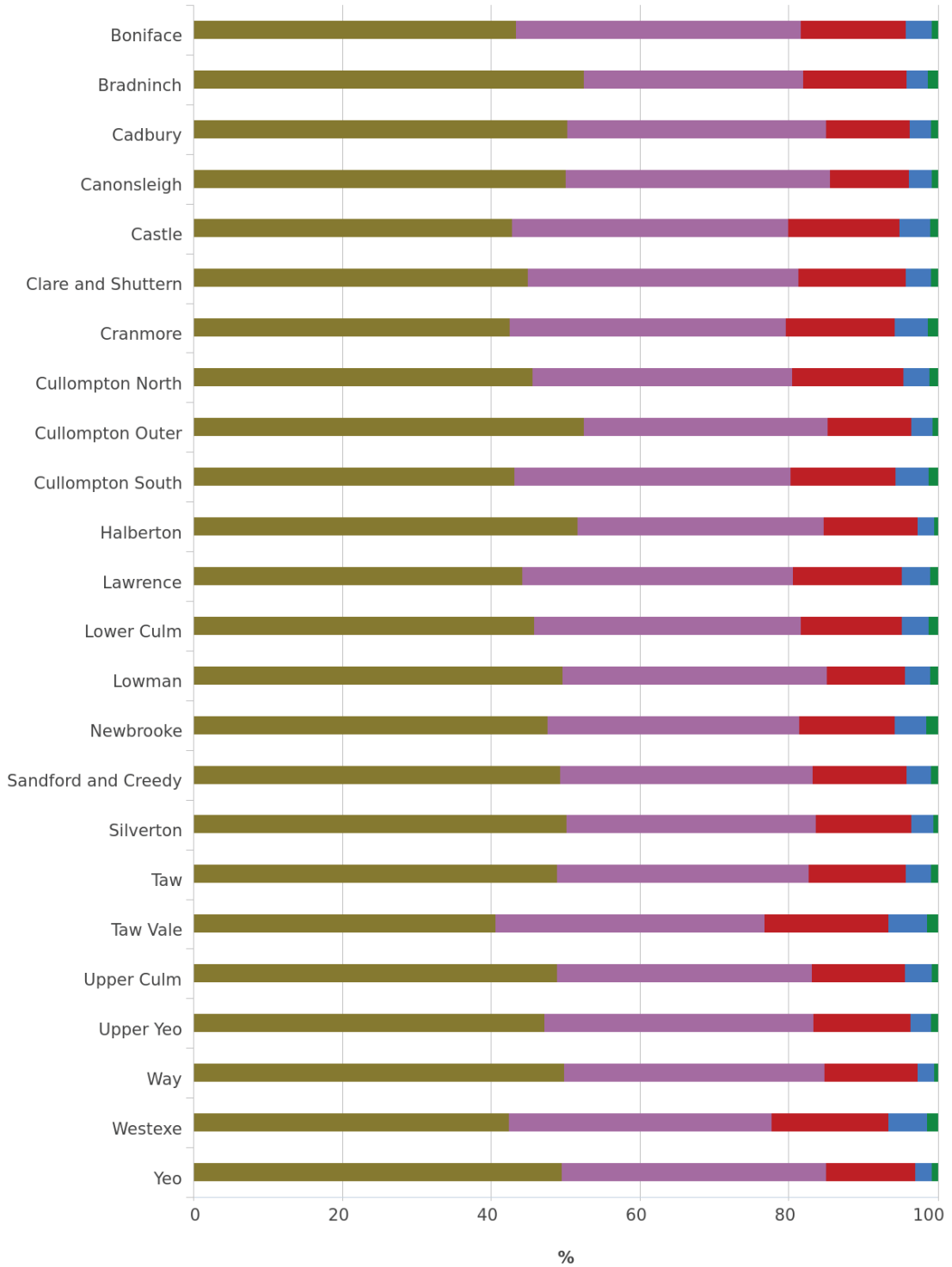
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Health

This chart shows the general health of residents by each ward in Mid Devon, as self-reported in the 2011 Census. Newbrooke ward has the highest percentage of residents in Mid Devon who report they are in very bad health (1.5%).

Health of the population

source: Census 2011



■ Very bad health (%), 2011
 ■ Bad health (%), 2011
 ■ Fair health (%), 2011
 ■ Good health (%), 2011
 ■ Very good health (%), 2011

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Further information

This report provides a selection of information about Wards within your authority. To get more information and create charts, tables and maps for your own reports, you could consider subscribing to LG Inform Plus. See <http://about.esd.org.uk/subscription-benefits> or contact the LG Inform Plus team at lginformplus@local.gov.uk with any queries. Subscriptions go towards supporting the sustainability of the local government information standards and LG Inform Plus tools for the benefit of the whole sector.

References

This report was generated using data from:

[Nomis; mid-year population estimates](#)

[Office for National Statistics; Census 2011](#)

[Office for National Statistics; UK Standard Area Measurements \(SAM\)](#)

Single Equality Scheme

Mid Devon District Council's Single Equality Scheme (SES) sets out how we are working to implement the equality duties that are set out in the Equality Act 2010.

Section 149 of the Act imposes a duty on 'public authorities' and other bodies when exercising public functions to have due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

These are the three aims of the general equality duty.

1.0 Our Vision

Mid Devon District Council is committed to providing quality services delivered in a fair and equitable way and to promoting good relations between different groups within the community. We value the positive contribution that all our residents bring to the district, and want to work with individuals and groups to continue to improve our services and to promote equality.

2.0 How will we achieve this?

In order to achieve our vision we will:

- Seek to understand the needs of our community
- Know our customers and their specific needs
- Involve the community in changes that might affect them
- Develop services that can respond to the requirements of different residents
- Develop an inclusive working environment
- Ensure equality in procurement and commissioning
- Promote equality through working with others
- Recognise the needs of specific equality groups

3.0 Understanding our community

In order to develop services that meet people's needs we must first of all understand our community. The following gives a brief profile of the district.

An equality profile of Mid Devon

Mid Devon is a rural district lying equidistant between the north and south coasts. It has three principle towns, Tiverton, Cullompton and Crediton, serving an extensive rural hinterland.

Population

The population of Mid Devon, currently around 79,900¹, has grown by 11% over the last 10 years. Much of this increase is due to inward migration from other parts of the UK. The largest increase is among those of retirement age, who now make up 23%¹ of the population. A significant proportion of young people move out of the area for education or work.

The Black and Minority Ethnic population is now 1.4% of the population, ~~with a further 2.3% 'Other White Ethnic Groups' which includes significant number of migrant workers, mostly from Eastern Europe 5% of the population were born outside of the UK.~~^{2,1}

The key issues for the population of Mid Devon are:

Economy

Mid Devon is an area of low unemployment 0.8% for 2015/16 compared to an average of 1.8% (comparison for England only), but jobs tend to be poorly paid and low skilled. Average earnings of employed people are almost 8% lower than the national average - £499 compared to £541 nationally. Over a third of the resident population commutes out of the District for work, particularly from the Crediton and Cullompton areas. There are a high proportion of part-time and self-employed workers. There are also a growing number of older people who are dependent on benefits and pensions for their income.

Housing

House prices have more than doubled in the last ten years, far outstripping local average wages. The average house price in 2015 was £233,123, representing nearly 10 times the average full time wage. The situation is considerably worse in the rural areas of the District. This makes it extremely difficult for first time buyers and people on low incomes. 14% of households live in social housing. There is also an increasing aging population who require support to live in their own homes, and suitably adapted accommodation when they are unable to manage on their own.

Crime

Mid Devon is an area of low crime. The incidence of all major crime (theft, burglary, violent crime) is well below national averages. However, concerns about crime and anti-social behaviour remain high particularly amongst the most vulnerable.

Education

Most Mid Devon schools perform well against national averages, but there are concerns about the aspirations of young people in certain areas. 62.5% of 16-year old pupils achieved 5 GCSE or equivalent at grades A* - C including English and Maths in 2014 compared to 57.9% Devon-wide. However, the proportion of people of working age who lack any qualifications is higher than the Devon average at 22.7%.

¹ 2011 Census

^{2,1} Office of National Statistics 2015 LG Inform Plus

Access

In a rural district access to vital services can be a significant problem for some people, particularly those on low income. Some 60% of the district falls into the bottom quartile of deprivation for 'Access to Housing and Services'. Over half of rural parishes do not have a post office, and access to scheduled public transport is a problem in many areas, including the edges of market towns. Despite regional programmes to increase speeds, broadband speeds remain low in many rural areas limiting the growth of home-based businesses and increasing the digital divide.

Health

The residents of Mid Devon are generally healthier than the rest of the population in the UK. Life expectancy is higher than the national average both for men and women, and mortality rates for all major diseases are lower. However, there are pockets where life expectancy and mortality rates are considerably lower than would be expected. There is a growing proportion of over 75s who will put increasing demands on health and social care services, and a number of people with physical, sensory and learning disabilities whose needs and those of their carers, must be met.

Multiple disadvantage

Although Mid Devon generally rates very well in national statistics, small parts of Tiverton, Cullompton and Crediton do disproportionately badly for income, education, skills and training when compared to other areas nationally. [Mid Devon ranked just above the half way point on the Index of Multiple Deprivation. Mid Devon had a slightly lower than average income deprivation index in 2015 at 0.103 compared to the England average of 0.109¹](#)

Similarly, some people in Mid Devon, because of their condition or circumstances, are more vulnerable to disadvantage and poor health outcomes than the rest of the population. This may be due to their age, gender, physical, sensory or learning disability, mental illness, sexuality, race, religion or social circumstances. There are a variety of organisations that provide support to these individuals and their families, including education and training providers, health and social care agencies, employers, voluntary sector organisations.

Equality Priorities

From this profile the Council recognises that there are three main equality priorities for the district:

1. Meeting the needs of an aging population
2. Overcoming the problems to vulnerable individuals caused by rural isolation
3. Overcoming the effects of multiple disadvantage in families with complex needs.

4.0 Knowing our customers – equality monitoring

Mid Devon District Council recognises that it is important to know who uses our services. By comparing this with what we know about the community as a whole, we can see if there are any groups who are under-represented, highlighting where there may be barriers to overcome.

We regularly monitor the age, disability, gender, and ethnicity of our customers. Where appropriate and relevant, we also monitor religion or belief, and sexual orientation.

The equality information collected can be used to:

- review service delivery
- compare our performance over time
- assist in the development of services in line with people's needs
- monitor the impact of any service changes.

In line with current legislation we will publish relevant equality information, while maintaining customer and employee confidentiality. This information will include:

- an equality profile of the district
- workforce information, and
- service-level information for services most relevant to equality.

5.0 Involving the community

As part of our commitment to good consultation, ~~we have developed a the Communications and~~ Engagement Strategy ~~and Action Plan are both being fully reviewed and are due to improve how the Council engages with the community progress was reported to~~ Cabinet ~~on 2 March 2017~~ ~~in September 2018~~. The Council is keen to make sure that people from different equality groups take part in consultation, and will try to find the most appropriate way to consult with them according to their needs.

Mid Devon District Council will:

- work with groups representing the interests of people from different equality groups to get feedback on proposed service changes particularly relevant to them
- develop and support forms of consultation that are appropriate to the communication needs of different groups within the community
- monitor and assess the consultation methods used and where necessary adapt them to meet the needs of different participants
- publish the results of these consultations and feed them back into our decision-making processes in an open and responsible way.

Customer feedback

Mid Devon District Council positively welcomes feedback. We want to ensure residents' views, whether positive or negative, are noted and their concerns are addressed. We are aware that the Council's formal feedback process may be inaccessible to those sections of the community who have difficulties in accessing services. The Council encourages helper organisations to act as advocates for a complainant if necessary.

6.0 Developing responsive services

The Council undertakes Equality Impact Assessments on those service most likely to impact on the wellbeing of individuals. The impact assessment process asks 'How does this service or policy affect different groups in the community', and 'how can any adverse effects be reduced?' Each Equality Impact Assessment includes

an action plan on how we will try to reduce any inequalities identified and promote equality.

A primary factor in making a service accessible is providing information and advice in a usable and convenient format.

We seek to ensure that all users:

- know about the relevant services they might need.
- are given support where necessary i.e. with completing forms
- are confident about using and contacting a service and, if necessary, complaining about it.

We will do this by:

- communicating clearly both internally and externally
- providing information in plain English
- making as many services as internet accessible as possible
- offering information in different formats on request
- providing interpretation and translation services when deemed appropriate
- ensuring that buildings that are open to the public, including leisure and community facilities, can be accessed and used by all residents
- making sure that our employees are trained and supported to deliver the highest possible levels of customer service in line with this policy.

Changing services and policies

Mid Devon District Council has a responsibility to assess the likely impact on residents and employees of policies or services it is proposing to change or introduce before they are adopted. This is to make sure that any changes do not disproportionately affect any particular group, and any adverse impacts can be reduced as much as possible.

Policies, in particular, are frequently adapted or replaced to reflect changes in the legal, social and political environment. Our objective is to build equality and diversity into the policy making process and to make that process clear, open and inclusive.

7.0 Developing an inclusive working environment

The Council considers equality and diversity in all aspects of employment, from advertising vacancies, recruitment and selection, terms and conditions of employment, training and personal development, to reasons for ending employment.

We will promote equality in recruitment by:

- advertising jobs as widely as possible
- providing job details and accepting job applications in alternative formats on request as appropriate to the needs of the applicant
- monitoring recruitment processes and taking action as a result of the findings
- acknowledging that recruitment and selection decisions should be based upon objective, measurable and reasonable selection criteria
- asking only for the skills and qualities actually needed to do the job
- commitment to equality in employment and in service delivery will be reinforced in staff induction programmes for new staff

- training managers on how to recruit in a non-discriminatory way, making sure that all job applicants, whether redeployment candidates, existing employees or people who do not currently work for the District Council, demonstrate that they are qualified, motivated and competent to do the job.

We will promote equality in disciplinary procedures by:

- regularly reviewing our disciplinary and grievance procedures to ensure an appropriate mechanism is in place to deal with bullying and harassment at work.

We will promote equality in pay and conditions by:

- using a pay structure that makes sure employees are rewarded fairly and equitably.

We will promote equality in training and development by:

- providing training programmes for staff to raise awareness of equality issues and assist them in applying equality principles to their role within the Council
- recognising and supporting the potential of all employees by offering opportunities for training and personal development
- monitoring employee development to make sure that training and development opportunities continue to be open to all employees.

8.0 Ensuring equality in procurement and commissioning

Mid Devon District Council is a major purchaser of services. Every year we spend over £5 million with businesses so that we can deliver our services. We recognise that our spending power gives us the chance to influence how others work and to promote equality. We will:

- require any company or business that wishes to be one of our contractors or suppliers to demonstrate appropriate consideration in their policies on equality in relation to employment and service delivery
- seek to encourage any company, business or individual wishing to provide goods or services to Mid Devon District Council, to contribute to our policy by implementing fair practices in employment and training
- review our own policies and practices and where necessary make changes to them to ensure they do not discriminate or place unfair requirements on small businesses from Mid Devon
- cease issuing contracts to, purchasing from or commissioning any contractor, business or organisation, where we believe they fail to comply with our values in relation to equality and diversity
- follow good practice by having a procurement strategy that gives a clear commitment to equality of opportunity and to tackling discrimination and disadvantage.

9.0 Promoting equality through working with others

The Council recognises that it cannot meet its equality responsibilities without working closely with other public bodies, community groups and individuals.

Mid Devon District Council will:

- use our standing in the area to help shape public opinion to promote understanding between different sections of the community
- work with other public, private, voluntary and community groups in Mid Devon to ensure that equality and diversity policies and plans similar to our own are adopted and implemented more widely
- share information, experience and examples of good practice on equality through links with other public, private, voluntary and community organisations in the region
- promote equality and diversity within partnership working and in our dealings with the media
- involve people from different equality groups in influencing our work and progress on equality
- learn from the equality and diversity policies and plans of other local authorities and organisations.

10.0 Meeting the needs of specific equality groups

The Council is aware that certain groups within society are particularly vulnerable to discrimination because of age, disability, gender, marital status, race, belief or sexual orientation. In order to eliminate discrimination and promote equality we recognise the need to work with representatives who can advocate on behalf of particular equality groups in order to develop services that meet their specific requirements. We also recognise that people are individuals, and that although they may be included within a particular equality group they also have individual needs that may differ from the rest of the group. We are committed to dealing with every resident as an individual with their own particular needs.

11.0 Monitoring

We will monitor the progress of this Single Equality Scheme, reporting on it to our Scrutiny Committee.

Monitoring Impact and Acting on Results

Mid Devon District Council recognises that monitoring is an important way of assessing the effects of policies in practice and is a vital part of any strategy to promote equality.

Monitoring will help us check whether our policies, operations and organisational culture are discriminating against some groups and individuals. This will help us find out why and how discrimination takes place. Where we see that any of our policies or procedures have a negative impact we will investigate the reasons for this and revise them accordingly.

Publishing Results

If Mid Devon District Council is to be successful and keep public confidence, we need not only to promote equality but also to be seen to be doing so. The Council will therefore publish the results of its monitoring, assessment and consultation activities.

Appendices

Appendix 1 Summary of Equalities Legislation

Mid Devon District Council Equality Strategy complies with the following Equal Opportunities Legislation, Codes of Practice and recommendations:

- The Sex Discrimination Act 1975
- Sex Discrimination (Gender Reassignment) Regulations 1999
- The Protection from Harassment Act 1997
- Employment Equality (Sexual Orientation) Regulations 2003
- Gender Equality Duty
- Equal Pay (Amendment) Regulations 1983
- Codes of Practice, including on Equal Pay
- The Race Relations (Amendment) Act 2000
- Employment Equality (Religion or Belief) Regulations 2003
-
- Racial and Religious Hatred Act 2006
- The Macpherson Recommendations, Stephen Lawrence Inquiry
- The Disability Discrimination Act 1995 and 2005
- Disability Equality Duty
- Special Educational Needs and Disability Regulations 2014
- Equal Opportunities Commission and Commission for Racial Equality Codes of Practices
- The Human Rights Act 1998.
- The Work and Families Act 2006
- Equality Act 2010

Appendix 2 Protected Characteristics

We understand we have a duty to promote equality and eradicate discrimination in relation to the nine protected characteristics outlined in the Equality Act 2010.

- Age
- Disability (including people with learning disabilities, people with a mental illness, and people living with HIV and/or AIDS)
- Gender reassignment
- Marital status, family circumstances, or caring responsibilities
- Pregnant women and mothers with young children (under 5's)
- Race, including nationality, national or ethnic origin, being a traveller or gypsy
- Religion or belief
- Sex
- Sexual orientation

SCRUTINY
18 June 2018

REVENUE AND CAPITAL OUTTURN 2017/18

Cabinet Member Cllr Peter Hare-Scott
Responsible Officer Director of Finance, Assets & Resources: Andrew Jarrett

Reason for Report: To present the revenue and capital outturn figures for the financial year 2017/18.

RECOMMENDATION(S): That the Committee note the contents of the report.-

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan prioritising the use of available resources carried forward from 2017/18. All future spending will be closely linked to key council pledges from the updated corporate plan.

Financial Implications: Good financial management and administration underpin the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

Equality Impact Assessment: No equality issues identified for this report.

Executive Summary of 2017/18 Income and Expenditure

The table below gives an overview of the movements during the year on the key useable reserves of the Council. The balances assume that the proposed recommendations are approved as outlined at the beginning of this report.

	31 March 2017	In year movement	31 March 2018
	£k	£k	£k
General Fund	2,241	0	2,241
Housing Revenue Account	2,000	0	2,000

1.0 Introduction

1.1 Members of the Cabinet should note that the outturn report is basically a set of management reports that show the final cash related position on all service areas. The Finance Team then have to turn these management reports into the statutory financial statements which are subject to a wide number of complex accounting rules that often significantly change the final picture of a service's financial position for the year. However, it is important to note that the bottom-line profit or loss for the year remains constant.

- 1.2 The Council has continued its strategic decision to reduce costs, without adversely affecting service delivery. This year we have reclassified our CCLA investment which we had previously been advised to treat as Cash and Cash Equivalents. This was not technically correct and the restatement (reflected in our Statement of Accounts) has provided further resources and we have received a significant surplus in Business Rates due to growth and the benefits of “pooling”. This has seen us deliver an overall General Fund (GF) surplus of £159k (see Appendix 1).
- 1.3 During the budget setting process we continue to ensure that revenue budgets are set on a robust basis and take a prudent view of the likely levels of income and expenditure.

2.0 The General Fund Reserve

- 2.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2.241m as at 31/03/17. In 2017/18 the previous two years’ CCLA “losses” were reclassified as an unusable reserve and this meant that we could add back £360k to the General Fund Reserve which we had charged to it in previous years. The surplus of £159k incorporates this £360k.
- 2.2 Detailed budget monitoring reports were provided to both senior managers and Members throughout 2017/18. This monitoring focused on significant budget variances (+/- £10k), included remedial action where necessary and estimated an overall outturn position. The final written monitoring report considered by the Cabinet gave a detailed position as at 31 December 2017 and predicted an end of year deficit of £182k for the General Fund. Therefore the final position improved by £341k.
- 2.3 The table below shows the overall budget, actual and variance, summarised for 2017/18.

	2017/18 Budget £	2017/18 Actual £	Variance £
Total Cost of Services	10,049,790	9,830,016	(219,774)
Other Income and Expenditure	(1,518,720)	1,095,786	2,614,506
TOTAL BUDGETED EXPENDITURE	8,531,070	10,925,802	2,394,732
TOTAL FUNDING	(8,531,070)	(11,084,755)	(2,553,685)
Net Income and Expenditure	0	(158,953)	(158,953)

- 2.4 A detailed explanation of all the key variances is shown in Appendix 2, service by service. Inevitably, within a service, there are often variances which compensate. Some areas may create savings which in turn can be partly or fully offset by overspends elsewhere. In this report we have tried to highlight the major movements to enable Members to appreciate the more significant trends within each service area.

Note – where any of the above variances were deemed to be recurring, the 2018/19 budget was adjusted accordingly.

2.5 The overall effect of the 2017/18 financial year would result in a General Fund Balance of £2.400m which is higher than the Council's own minimum requirement of £8.531m (Net Budgeted Expenditure) x 25% = **£2.133m** (agreed by Full Council) if it was not transferred to reserves.

2.6 In addition to the GF Balance, the Council holds a number of Earmarked Reserves (EMRs) which are used to help fund anticipated future expenditure commitments. The net movement of £909k into these reserves and the end of year balances held on them are shown in Appendix 4.

2.7 **Market Walk and Fore Street Shops, Tiverton**

Members will no doubt be keen to see the third year's result's following the acquisition of the shops in March 2015. The return on investment has dropped compared to 2016/17 (4.1%) due to an increase in vacant units during 17-18. The various elements are shown in different areas of the Income and Expenditure account but the overall position is as follows:

	<u>£k</u>
Net rental income after expenses (Shown within property Services committee)	(247)
Interest payable on Public Works Loan Board loan	102
Statutory Capital Financing (over 50 years)	83

Net income for year	(62)
	=====

This income equates to an approximate return of **1.5%** (62k ÷ 4,173k), net of borrowing costs. (£4,173k = Principal)

3.0 **Housing Revenue Account (HRA)**

3.1 This is a ring-fenced reserve in respect of the Council's housing landlord function. It is increased or decreased by the surplus or deficit generated on the HRA in the year. For 2017/18 the outturn is a net surplus of £255k and Members are requested to approve a transfer to HRA reserves to bring this to zero.

3.2 This surplus is explained in paragraph 3.4 and the effect of it on the HRA Balance is shown below.

HRA Balance

	£m
HRA balance @ 31/03/17	(2.000)
Budget saving achieved in 2017/18	(0.255)
Additional transfer to 30yr modernisation programme	0.255
HRA balance @ 31/03/18	(2.000)

- 3.3 After the strong closing financial position delivered in 2017/18, it is recommended to transfer a sum of £255k into the Housing Maintenance Fund earmarked reserve. This is in addition to the £2.182m already. The above position leaves an HRA balance of £2.0m as at 31 March 2018.
- 3.4 The main budget variances during 2017/18 that give rise to the figure of £255k were the £89k underspend generated by the Repairs team (comprising savings on the gas servicing contract and other planned works as well as some overspends in the DLO, including materials, contractors and vehicle purchase), the £83k underspend from the Tenancy teams and the £38k underspend on Alarms. For further details, please see the HRA Outturn Summary for 2017/18, which is attached as Appendix 3 to this report.
- 3.5 In addition to the above, the HRA hold a number of earmarked reserves. The movements on these during 2017/18 and their closing balances are shown on Appendix 4. This money is effectively “ring fenced” and will be held to meet expenditure on projects during 2018/19 and beyond.

4.0 The Collection Fund

- 4.1 Mid Devon is a collection authority for council tax and national non-domestic rates, and as such, is required to produce a collection fund account for the Mid Devon area. The Council collects council tax on behalf of Devon County Council, Devon Fire and Rescue Service, Devon & Cornwall Police and the Town/Parish Councils.
- 4.2 The council tax collection rate for 2017/18 was 98.0% (98.1% in 2016/17). This demonstrates how effective our Revenues section has been in collecting the annual charge in extremely challenging economic times. The Non Domestic Rates collection rate improved to 99.2% for 2017/18 (99.2% in 2016/17).

5.0 Capital Outturn

- 5.1 A capital outturn summary is attached as Appendix 5 to this report. The revised capital budget for 2017/18 amounted to £24.315m. At the year-end we had spent £8.523m leaving the capital programme underspent in total by £15.792m.

Capital receipts of £2.439m (this includes general useable capital receipts and ring-fenced replacement homes capital receipts) were applied to finance the programme with the balance of the expenditure met by a combination of borrowing, external grants and contributions from reserves.

- 5.2 As shown in Appendix 5 there are capital projects totalling £5.874m which have not been completed as at the 31 March 2018. This expenditure, therefore, needs to be rolled forward to be included in the 2018/19 capital programme. These schemes are still fully funded by either unspent capital grants or by provisions held within capital earmarked reserves. In addition there is £426k relating to Affordable Housing and Private Sector Housing Grants.

- 5.3 The Capital Receipts Reserve (note this includes general useable capital receipts and ring-fenced replacement homes capital receipts) is used to part fund the capital programme - the movement on this account for the year is given below:

	£m
Balance at 1 April 2017	(2.438)
• Sale of Council Houses - 26	(2.084)
• General Fund Sales	(1.639)
• Pooling of Housing Capital Receipts to Government.	231
• Capital Receipts applied in year	2.439
Balance at 31 March 2018	(3.501)

Note – the remaining balance of £3.501m is committed in order to fund any slippage, specific projects in ICT and Private Sector Housing and to balance the Capital Medium Term Financial Plan.

- 5.4 The Capital Earmarked Reserve has been set aside from Revenue to fund capital projects; the balance on this reserve now stands at £441k made up by the following transactions:

	£k
Balance at 1 April 2017	(471)
Funding required to deliver the 2017/18 Programme	30
Balance at 31 March 2018	(441)

Note – the remaining balance of £441k is committed in order to fund any slippage and to balance the Capital Medium Term Financial Plan.

- 5.5 The Council also holds New Homes Bonus which can be used for either Revenue or to support future Capital Programmes, the balance held at 31 March 2018 is £2.673m; again much of this remaining balance is committed to fund any slippage and to balance the Capital Medium Term Financial Plan.

6.0 Treasury Management

- 6.1 A review of the 2017/18 investment performance, including the details of interest payable, are included within the separate 2017/18 Treasury Outturn Report.

7.0 Conclusion

- 7.1 Members are asked to note the revenue and capital outturn figures for the financial year 2017/18 and agree the proposed earmarking of surplus funds generated by in year savings from both the GF and the HRA. In addition, Members need to approve the incomplete projects on the 2017/18 capital programme be rolled forward into the 2018/19 capital programme.

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Background Papers:

Circulation of the Report:

Cllr Peter-Hare-Scott
Leadership Team

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

	Budget 2017/18	Actual 2017/18	Variance
	£	£	£
Community Development	268,090	399,996	131,906
Corporate Management	1,428,300	1,499,055	70,755
Car Parks	(237,790)	(144,661)	93,129
Customer Services	37,300	(10,298)	(47,598)
Environmental Services	1,444,570	1,324,747	(119,823)
Finance & Performance	7,020	(18,378)	(25,398)
Grounds Maintenance	27,410	75,845	48,435
General Fund Housing	261,490	149,493	(111,997)
Human Resources	46,210	55,389	9,179
I.T.Services	47,820	76,961	29,141
Legal & Democratic Services	916,880	899,040	(17,840)
Planning & Regeneration	1,580,840	747,037	(833,803)
Property Services	10,250	387,344	377,094
Revenues & Benefits	667,940	583,086	(84,854)
Recreation and Sport	1,020,890	1,239,516	218,626
Waste Services	2,522,570	2,565,844	43,274
TOTAL COST OF SERVICES	10,049,790	9,830,016	(219,774)
OTHER INCOME & EXPENDITURE			
PWLB bank loan interest payable & finance lease interest	143,680	143,818	138
Interest from funding provided for HRA	(54,000)	(56,573)	(2,573)
Interest received on investments	(254,000)	(342,341)	(88,341)
Reversal of capital charges reflected in services	(1,675,800)	(1,724,596)	(48,796)
Capital grants unapplied	0	1,750,595	1,750,595
Capital financing of finance leases	84,790	85,205	415
MRP for capital funding and loan repayments	313,580	268,883	(44,697)
New Homes Bonus	(1,721,980)	(1,726,976)	(4,996)
Transfers to & from earmarked reserves, including earmarked reserves used to fund capital programme 2017/18	1,645,010	908,678	(736,332)
EMR used to fund 2017/18 capital programme	0	2,149,622	2,149,622
Reclassification of CCLA Fund	0	(360,529)	(360,529)
TOTAL OTHER INCOME & EXPENDITURE	(1,518,720)	1,095,786	2,614,506
TOTAL BUDGETED EXPENDITURE	8,531,070	10,925,802	2,394,732
FUNDED BY:-			
Revenue Support Grant	(497,550)	(497,553)	(3)
NNDR Revenue	(2,265,210)	(2,952,656)	(687,446)
Assumed NNDR Pooling Growth		(106,582)	(106,582)
Capital Grants & Cont'S Rec'D	0	(1,750,595)	(1,750,595)
CTS Funding parishes	46,960	46,768	(192)
Collection Fund Surplus	(52,860)	(52,857)	3
Council Tax - (Band D at £182.15)	(5,356,390)	(5,356,390)	0
Other non-ringfenced gov grants	(31,510)	(40,381)	(8,871)
Rural Services Delivery Grant	(374,510)	(374,509)	1
TOTAL FUNDING	(8,531,070)	(11,084,755)	(2,553,685)
NET INCOME AND EXPENDITURE	0	(158,953)	(158,953)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Community Development

		2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
Code	Community and Development					
1000	Employees	62,600	60,091	(2,509)	-4.0%	
2000	Premises	45,420	46,912	1,492	3.3%	
3000	Transport	0	397	397		
4000	Supplies and Services	101,500	174,529	73,029	72.0%	
	Total Direct Expenditure	209,520	281,930	72,410	34.6%	
7000	External Income	(92,400)	(143,728)	(51,328)	-55.5%	
	Net Direct Expenditure	117,120	138,203	21,083	18.0%	(a)
5000	Support Services	108,110	108,110	0		
6500	Depreciation	42,860	153,683	110,823		
	Total Indirect Expenditure	150,970	261,793	110,823		
	Total Community & Development Expenditure	268,090	399,996	131,906		
	Community & Development - Service units					
CD200	Community Development	134,450	152,088	17,638		
CD205	HO Communities & Gov	1,960	1,656	(304)		
CD206	HO Communities & Gov Rech	0	0	0		
CD210	Community Services Unit	0	0	0		
CD211	Community Services Unit Rech	0	0	0		
CD300	Markets	137,820	251,707	113,887		
CD305	Market Special Events	(6,140)	(5,456)	684		
	Total Community & Development Expenditure	268,090	399,996	131,906		
				£	£	
	Total Expenditure Variation				131,906	(a)
	Major Cost Changes					
CD200	Utilise ear marked reserve for grant awards (see EMR note below)			5,430		
CD200	Town and Parish Fund, grant awards (see note in income levels)			56,820		
CD300	Please refer to Capital Programme Appendix 5. Project no longer to be undertaken			10,550		
					72,800	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
CD200	DCC Contribution to Town and Parish Fund (see EMR note below)			(58,840)		
CD300	Market income			5,500		
					(53,340)	
	Minor Variations				1,623	
	Total Expenditure Variation				21,083	(a)
	EARMARKED RESERVES					
	Utilised 2017/18					
CD200	Partial grant earmarked reserve released			(5,430)		
	Proposed contribution c/fwd to 2018/19					
CD200	Town and Parish Fund grant awards			2,019		
	Net movement in earmarked reserves				(3,411)	
	Total Expenditure variation after Earmarked Reserves				17,672	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Corporate Management

		2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
Code	Corporate					
1000	Employees	1,432,100	1,457,430	25,330	1.8%	
2000	Premises	0	0	0	N/A	
3000	Transport	1,500	3,325	1,825		
4000	Supplies and Services	154,140	197,870	43,730	28.4%	
	Total Direct Expenditure	1,587,740	1,658,625	70,885	4.5%	
7000	External Income	(60)	(190)	(130)	-216.1%	
	Net Direct Expenditure	1,587,680	1,658,435	70,755	4.5%	(a)
5000	Support Services	(159,380)	(159,380)	0	0.0%	
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	(159,380)	(159,380)	0		
	Total Corporate Expenditure	1,428,300	1,499,055	70,755		
	Corporate Management Service Units					
CM100	Leadership Team	511,710	547,319	35,609	7.0%	
CM199	Leadership Team Recharge	(500,930)	(500,930)	0	0.0%	
CM210	Performance, Governance & Data	0	55,626	55,626		
CM300	Corporate Fees/charges	504,590	490,851	(13,739)	-2.7%	
CM340	Unison	10,320	9,064	(1,256)	-12.2%	
CM310	Corporate Performance	1,100	1,100	0	0.0%	
CM600	Pension Backfunding	901,510	896,026	(5,484)	-0.6%	
	Total Corporate Expenditure	1,428,300	1,499,055	70,755		
				£	£	
	Total Expenditure Variation				70,755	(a)
	Major Cost Increases					
	Contribution to construction of new theatre in Tiverton			25,000		
	New cost centre for Performance, Governance & Data (partially funded from savings in Internal Audit)			55,626		80,626
	Major Cost Savings					
	Savings on external audit fees and Apprenticeship Levy			(13,739)		(13,739)
	Major Changes in Income Levels					
	None					0
	Minor Variances					3,869
	Total Expenditure Variation				70,755	
	EARMARKED RESERVES					

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18**Corporate Management**

				£		
	Utilised 2017/18					
	None					
	Proposed contribution c/fwd to 2018/19					
	None					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				70,755	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Car Parks

Code	Car Parks	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	0	2,633	2,633	0.0%	
2000	Premises	174,720	187,612	12,892	7.4%	
3000	Transport	0	0	0		
4000	Supplies and Services	32,340	31,500	(840)	-2.6%	
	Total Direct Expenditure	207,060	221,745	14,685	7.1%	
7000	External Income	(799,450)	(748,759)	50,691	6.3%	
	Net Direct Expenditure	(592,390)	(527,014)	65,376	-11.0%	(a)
5000	Support Services	163,830	163,830	0		
6500	Depreciation	190,770	218,523	27,753		
	Total Indirect Expenditure	354,600	382,353	27,753		
	Total Car Park Expenditure	(237,790)	(144,661)	93,129		
	Car Park - Service units					
CP510	Market Car Park	(158,840)	(146,943)	11,897		
CP520	Multi-Storey Car Park	140,250	175,096	34,846		
CP530	Amenity Car Parks	27,730	37,625	9,895		
CP540	Paying Car Parks	(246,930)	(210,439)	36,491		
	Total Car Park Expenditure	(237,790)	(144,661)	93,129		
				£	£	
	Total Expenditure Variation					93,129 (a)
	Major Cost Changes					
CP520	Salary overspend due to MSCP mobile patrols during school holidays			2,633		
CP530	Maintenance overspend on Amenity Car Parks will be off-set by resurfacing EMR			10,000		
CP	General Maintenance overspend across Parking Services			4,000		
CP540	New Enforcement System to be off-set by underspend on Capital Programme			26,000		
CP540	Car park machine maintenance budgets underspend due to new P&D machines			(7,340)		35,293
	Major Cost Savings					
CP540	Increased income from PCN's			(19,731)		(19,731)
	Major Changes in Income Levels					
CP	P&D Income down against budget which includes impact from transaction fee removal from our tariffs & bad weather conditions during March - MSCP £13K, Market Tiv £10k, Station Rd Cull £8.7k & William St Tiv £5k			45,000		
CP	Permit Income down against budget			3,000		48,000
	Minor Variations					1,810
	Total Expenditure Variation					65,372 (a)
	EARMARKED RESERVES					
	Utilised 2017/18			£		
CP540	Amenity Car Park resurfacing works			(10,000)		
	Proposed contribution c/fwd to 2018/19					
	Net movement in earmarked reserves					(10,000)
	Total Expenditure variation after Earmarked Reserves					55,372

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Customer Services

		2017/18 Budget	2017/18 Actual	Variance	Variance	
Code	Customer Services	£	£	£	%	
1000	Employees	716,090	679,280	(36,810)	-5.1%	
2000	Premises	0	0	0	0.0%	
3000	Transport	2,880	2,372	(508)		
4000	Supplies and Services	75,330	65,123	(10,207)	-13.5%	
	Total Direct Expenditure	794,300	746,775	(47,525)	-6.0%	
7000	External Income	0	(77)	(77)	0.0%	
	Net Direct Expenditure	794,300	746,698	(47,602)	-6.0%	(a)
5000	Support Services	(759,220)	(759,220)	0		
6500	Depreciation	2,220	2,224	4		
	Total Indirect Expenditure	(757,000)	(756,996)	4		
	Total Customer Services Expenditure	37,300	(10,298)	(47,598)		
	Customer Services - Service units					
CS200	Communications	136,370	141,029	4,659		
CS299	Communications Rech	(134,170)	(134,170)	0		
CS500	Messenger Services	65,400	64,201	(1,199)		
CS599	Messenger Services Rech	(65,430)	(65,430)	0		
CS900	Central Photocopying	21,820	21,592	(228)		
CS901	Central Photocopying Rech	(21,810)	(21,810)	0		
CS902	Central Postage	23,470	16,957	(6,513)		
CS903	Central Postage Rech	(23,460)	(23,460)	0		
CS910	Customer Services Admin	162,070	154,033	(8,037)		
CS915	Customer Services Admin Rech	(159,870)	(159,870)	0		
CS930	Customer First Management	197,000	219,545	22,545		
CS931	Customer First Management Rech	(195,500)	(195,500)	0		
CS932	Customer First	626,980	591,334	(35,646)		
CS933	Customer First Rech	(626,980)	(626,980)	0		
CS938	Digital Strategy Staffing	31,410	8,231	(23,179)		
	Total Customer Services Expenditure	37,300	(10,298)	(47,598)		
				£	£	
	Total Expenditure Variation				(47,598)	(a)
	Major Cost Changes					
						0
	Major Cost Savings					
	Digital Strategy-post unfilled			(25,000)		
	Various other salary savings from vacant posts			(11,810)		
	Franked mail-savings on budget			(6,500)		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Customer Services

						(43,310)
	Major Changes in Income Levels					0
	Minor Variations					(4,288)
	Total Expenditure Variation					(47,598) (a)
	EARMARKED RESERVES					
	Utilised 2017/18				£	
CS900	Sinking Fund			(9,110)		
CS910	Sinking Fund			(7,000)		
	Proposed contribution c/fwd to 2018/19					
CS902	Sinking Fund			1,000		
CS932	Sinking Fund			3,000		
	Net movement in earmarked reserves					(12,110)
	Total Expenditure variation after Earmarked Reserves					(59,708)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Environmental Services

Code	Environmental Services	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %
1000	Employees	1,004,950	930,690	(74,260)	-7.4%
2000	Premises	90,140	80,484	(9,656)	-10.7%
3000	Transport	44,570	42,133	(2,437)	
4000	Supplies and Services	131,020	160,866	29,846	22.8%
	Total Direct Expenditure	1,270,680	1,214,174	(56,506)	-4.4%
7000	External Income	(361,580)	(408,820)	(47,240)	-13.1%
	Net Direct Expenditure	909,100	805,354	(103,746)	-11.4%
5000	Support Services	456,220	456,220	0	
6500	Depreciation	79,250	63,173	(16,077)	
	Total Indirect Expenditure	535,470	519,393	(16,077)	
	Total Environmental Services Expenditure	1,444,570	1,324,747	(119,823)	
	Environmental Services - Service units				
ES100	Cemeteries	119,870	106,436	(13,434)	
ES110	Bereavement Services	76,940	82,123	5,183	
ES112	Bereavement Services Rech	(76,940)	(76,940)	0	
ES200	CCTV Initiatives	15,110	15,337	227	
ES250	Community Safety	73,170	69,775	(3,395)	
ES251	Community Safety recharge	(8,390)	(8,390)	0	
ES252	Building Safer Community Fund	0	(40)	(40)	
ES256	Community Safety Partnership	0	(2,676)	(2,676)	
ES260	Food Protection	123,840	116,973	(6,867)	
ES270	Water Quality Monitoring	66,100	66,303	203	
ES349	Private Sector Housing team Rech	(55,350)	(55,350)	0	
ES354	Private Sector Housing	204,960	580,036	375,076	
ES360	Dog Warden	47,980	46,680	(1,300)	
ES361	Public Health	46,750	43,863	(2,887)	
ES450	Parks & Open Spaces	386,300	367,024	(19,276)	
ES455	Amory Park	22,850	(2,160)	(25,010)	
ES460	Play Areas	158,930	181,492	22,562	
ES500	Emergency Planning	0	0	0	
ES550	Licensing	44,820	46,403	1,583	
ES580	Pool Car Running Costs	1,350	(549)	(1,899)	
ES600	Pest Control	13,740	17,400	3,660	
ES650	Contaminated Land	0	0	0	
ES660	Control of Pollution	39,220	37,066	(2,154)	
ES670	Local Air Pollution	97,540	96,127	(1,413)	
ES720	ES Management	0	1	1	
ES730	Environmental Enforcement	288,420	247,952	(40,468)	
ES731	Environmental Enforcement Rech	(288,410)	(288,410)	0	
ES733	Environmental Health	455,490	421,766	(33,724)	
ES734	Environmental Health Rech	(415,670)	(415,670)	0	
ES740	Licensing Unit	114,410	127,771	13,361	
ES741	Licensing Unit Rech	(114,410)	(114,410)	0	
ES760	Health & Safety Officer	0	0	0	
PS480	MDDC Footpaths & Railway Walks	5,950	6,259	309	
	Total Environmental Services Expenditure	1,444,570	1,712,191	267,621	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Finance and Performance

		2017/18	2017/18	Variance	Variance
		Budget	Actual		
Code	Finance and Performance	£	£	£	%
1000	Employees	547,760	470,451	(77,309)	-14.1%
2000	Premises	0	0	0	0.0%
3000	Transport	1,930	1,734	(196)	
4000	Supplies and Services	42,930	103,715	60,785	141.6%
	Total Direct Expenditure	592,620	575,900	(16,720)	-2.8%
7000	External Income	0	(8,678)	(8,678)	0.0%
	Net Direct Expenditure	592,620	567,222	(25,398)	-4.3% (a)
5000	Support Services	(585,600)	(585,600)	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	(585,600)	(585,600)	0	
	Total Finance and Performance Expenditure	7,020	(18,378)	(25,398)	
	Finance and Performance - Service units				
FP100	Accountancy Services	380,410	386,433	6,023	
FP199	Accountancy Services Rech	(375,630)	(375,630)	0	
FP200	Internal Audit	160,930	143,891	(17,039)	
FP299	Internal Audit Rech	(159,170)	(159,170)	0	
FP300	Procurement	112,080	98,866	(13,214)	
FP399	Procurement Rech	(111,590)	(111,590)	0	
FP400	Purchase Ledger	64,360	64,146	(214)	
FP499	Purchase Ledger Rech	(64,370)	(64,370)	0	
FP500	Sales Ledger	98,430	97,476	(955)	
FP599	Sales Ledger Rech	(98,430)	(98,430)	0	
	Total Finance and Performance	7,020	(18,378)	(25,398)	
	Total Expenditure Variation			£	£
					(25,398) (a)
	Major Cost Changes				
FP200	Devon Audit Partnership costs (see note in major costs savings)			54,750	
FP100	New subscriptions for Treasury Management & Capital Financing and Software costs that were not budgeted for			5,000	
					59,750
	Major Cost Savings				
FP200	Salary savings as now part of Devon Audit Partnership (see note in cost changes)			(70,850)	
FP300	Salary saving due to reduced working hours			(5,000)	
					(75,850)
	Major Changes in Income Levels				
FP300	Procurement income from Partnership working with Torridge DC			(8,700)	
					(8,700)
	Minor Variations				(598)
	Total Expenditure Variation				(25,398) (a)
	EARMARKED RESERVES				
	Utilised 2017/18				
	Proposed contribution c/fwd to 2018/19				
	Net movement in earmarked reserves				0
	Total Expenditure variation after Earmarked Reserves				(25,398)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Grounds Maintenance

Code	Grounds Maintenance	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %
1000	Employees	460,550	485,957	25,407	5.5%
2000	Premises	24,640	20,672	(3,968)	-16.1%
3000	Transport	72,630	90,284	17,654	
4000	Supplies and Services	34,330	95,463	61,133	178.1%
	Total Direct Expenditure	592,150	692,376	100,226	16.9%
7000	External Income	(51,000)	(102,792)	(51,792)	-101.6%
	Net Direct Expenditure	541,150	589,584	48,434	9.0% (a)
5000	Support Services	(517,810)	(517,810)	0	
6500	Depreciation	4,070	4,071	1	
	Total Indirect Expenditure	(513,740)	(513,739)	1	
	Total Grounds Maintenance Expenditure	27,410	75,845	48,435	
	Grounds Maintenance - Service units				
GM960	Grounds Maintenance	619,980	668,415	48,435	
GM961	Grounds Maintenance Rech	(592,570)	(592,570)	0	
	Total Grounds Maintenance Expenditure	27,410	75,845	48,435	
				£	£
	Total Expenditure Variation				48,434 (a)
	Major Cost Changes				
GM960	Salary overspend due to agency staff required to carry out GM duties and Ad-hoc works			15,000	
GM960	Training overspend for Tree works team to be off-set by EMR			10,000	
GM960	Overspend on vehicle & plant running costs due to aging vehicles and plant equipment			17,000	
GM960	Overspend on equipment budget is for the purchase of Grave shoring equipment which is funded from EMR			11,000	
GM960	Insurance excesses to replace plant equipment stolen			30,000	
GM960	Overspend on Equipment budget			5,000	
GM960	Overspend on material stock issues and plants & shrubs budget			6,000	
					94,000
	Major Cost Savings				
	Major Changes in Income Levels				0
GM960	Recharge to HRA for additional works carried out during 17-18			(47,000)	
					(47,000)
	Minor Variations				1,434
	Total Expenditure Variation				48,434 (a)
	EARMARKED RESERVES				
				£	
	Utilised 2017/18				
GM960	Tree works team training			(10,000)	
GM960	Grave shoring equipment			(11,000)	
	Proposed contribution c/fwd to 2018/19				
	Net movement in earmarked reserves				(21,000)
	Total Expenditure variation after Earmarked Reserves				27,434

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
General Fund Housing

Code	General Fund Housing	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	207,260	207,647	387	0.2%	
2000	Premises	5,300	4,438	(862)	-16.3%	
3000	Transport	11,840	11,757	(83)		
4000	Supplies and Services	199,640	227,792	28,152	14.1%	
	Total Direct Expenditure	424,040	451,633	27,593	6.5%	
7000	External Income	(172,700)	(312,671)	(139,971)	-81.0%	
	Net Direct Expenditure	251,340	138,963	(112,377)	-44.7%	(a)
5000	Support Services	9,530	9,530	0	0.0%	
6500	Depreciation	620	1,000	380	-61.3%	
	Total Indirect Expenditure	10,150	10,530	380		
	Total General Fund Housing Services Expenditure	261,490	149,493	(111,997)		
	General Fund Housing - Service units					
HG320	Housing & Homelessness Advice	261,490	145,305	(116,185)	44.4%	
HG340	Community Land Trusts	0	3,125	3,125	N/A	
HG373	Homelessness & Enabling Team	268,560	269,624	1,064	-0.4%	
HG379	Homeless & Enabling Team Rech	(268,560)	(268,560)	0	0.0%	
	Total General Fund Housing Services Expenditure	261,490	149,493	(111,997)		
				£	£	
	Total Expenditure Variation				(111,997)	(a)
	Major Cost Changes					
	New instances of DARS higher than budgeted			8,820		
	Cost of using temporary accommodation higher than budgeted			16,309		
					25,129	
	Major Cost Savings					
	Court costs lower than budgeted this year			(7,850)		
					(7,850)	
	Major Changes in Income Levels					
	Homelessness Act Set Up Grant (transferred to earmarked reserves below)			(33,766)		
	Flexible Homeless Support Grant (transferred to earmarked reserves below)			(57,759)		
	DARS repayments higher than budgeted			(10,084)		
	Temporary accommodation income higher than budgeted			(12,196)		
	Discretionary rent allowances higher than expected			(9,661)		
					(123,466)	
	Minor Variations				(5,810)	
	Total Expenditure Variation				(111,997)	(a)
	EARMARKED RESERVES					
	Utilised 2017/18					
	Community Land Trusts			(3,125)		
	Proposed contribution c/fwd to 2018/19					
	Homelessness Act Set Up Grant			33,766		
	Flexible Homeless Support Grant			57,759		
	Net movement in earmarked reserves				88,400	
	Total Expenditure variation after Earmarked Reserves				(23,597)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Human Resources

Code	Human Resources	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %
1000	Employees	387,530	377,421	(10,109)	-2.6%
2000	Premises	0	0	0	0.0%
3000	Transport	3,120	2,124	(996)	
4000	Supplies and Services	25,710	45,967	20,257	78.8%
	Total Direct Expenditure	416,360	425,511	9,151	2.2%
7000	External Income	(250)	(222)	28	11.2%
	Net Direct Expenditure	416,110	425,289	9,179	2.2% (a)
5000	Support Services	(369,900)	(369,900)	0	
6500	Depreciation	0	0	0	
	Total Indirect Expenditure	(369,900)	(369,900)	0	
	Total Human Resources Expenditure	46,210	55,389	9,179	
	HR - Service units				
HR100	Human Resources	254,400	288,649	34,249	
HR199	Human Resources Rech	(244,200)	(244,200)	0	
HR200	Staff Development Training	47,300	50,922	3,622	
HR210	CPD Training	0	0	0	
HR220	Post Entry Training	0	0	0	
HR230	Health & Safety Training	0	(222)	(222)	
HR300	Payroll	75,890	72,585	(3,305)	
HR399	Payroll Rech	(75,380)	(75,380)	0	
HR400	Learning & Development	61,470	48,467	(13,003)	
HR499	Learning & Development Rech	(73,530)	(73,530)	0	
HR600	Health & Safety Officer	73,420	61,258	(12,162)	
HR699	Health & Safety Officer Rech	(73,160)	(73,160)	0	
	Total Human Resources Expenditure	46,210	55,389	9,179	
				£	£
	Total Expenditure Variation				9,179 (a)
	Major Cost Changes				
HR100	Employee Counselling costs higher then budgeted			6,000	
HR100	Increased Salary costs due to new Group Manager			7,000	
HR100	Increase software costs for HR, Payroll & L&D systems			12,000	
HR100	Overspend on HR consultancy budget			2,500	
					27,500
	Major Cost Savings				
HR	Salary underspend across Learning & Development & Health & Safety is a result of reduced hours			(20,000)	
					(20,000)
	Major Changes in Income Levels				
	Minor Variations				1,679
	Total Expenditure Variation				9,179 (a)
	EARMARKED RESERVES				
	Utilised 2017/18			£	
	Net movement in earmarked reserves			0	0
	Total Expenditure variation after Earmarked Reserves				9,179

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
ICT Services

Code	ICT Services	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	499,090	509,087	9,997	2.0%	
2000	Premises	0	0	0		
3000	Transport	1,550	457	(1,093)		
4000	Supplies and Services	358,810	353,937	(4,873)	-1.4%	
	Total Direct Expenditure	859,450	863,481	4,031	0.5%	
7000	External Income	0	(1,429)	(1,429)		
	Net Direct Expenditure	859,450	862,052	2,602	0.3%	(a)
5000	Support Services	(852,030)	(852,030)	0		
6500	Depreciation	40,400	66,939	26,539		
	Total Indirect Expenditure	(811,630)	(785,091)	26,539		
	Total ICT Services Expenditure	47,820	76,961	29,141		
	ICT - Service units					
IT100	Gazetteer Management	78,720	76,144	(2,576)		
IT199	Gazetteer Management Rech	(78,690)	(78,690)	0		
IT200	Information Management & T Gov	0	0	0		
IT300	Central Telephones	67,170	69,653	2,483		
IT399	Central Telephones Rech	(53,990)	(53,990)	0		
IT400	ICT Network & Hardware	262,140	283,071	20,931		
IT499	ICT Network & Hardware Rech	(228,130)	(228,130)	0		
IT500	ICT Software Support & Maint.	572,180	586,065	13,885		
IT599	ICT Software Support & Maint. Rech	(572,160)	(572,160)	0		
IT600	ICT Staff Unit	544,850	551,064	6,214		
IT699	ICT Staff Unit Rech	(544,310)	(544,310)	0		
IT700	PSN COMPLIANCE	0	(115)	(115)		
IT800	Phoenix House Printing	29,460	17,780	(11,680)		
IT899	Phoenix House Printing Rech	(29,420)	(29,420)	0		
	Total ICT Services Expenditure	47,820	76,961	29,141		
				£	£	
	Total Expenditure Variation				29,141	(a)
	Major Cost Changes					
IT600	Salary overspend due to JE regrades and Officers joining the pension scheme			18,700		
IT500	Computer software costs - windows server data releases			13,000		
	Major Cost Savings				31,700	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

ICT Services

IT600	CPD training not spent due to staffing restructure (see EMR note below)		(8,750)		
IT400	To offset computer software costs - computer hardware budget not fully spent		(10,000)		
IT800	Phoenix House reduced printing costs		(10,000)		
				(28,750)	
	Major Changes in Income Levels				
	Minor Variations			(346)	
	Total Expenditure Variation			2,604	(a)
	EARMARKED RESERVES				
	Utilised 2017/18				
	Proposed contribution c/fwd to 2018/19				
IT600	CPD training		8,750		
	Net movement in earmarked reserves			8,750	
	Total Expenditure variation after Earmarked Reserves			11,354	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Legal and Democratic Services

Code	Legal and Democratic Services	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	473,020	652,287	179,267	37.9%	
2000	Premises	0	23,830	23,830	N/A	
3000	Transport	18,100	16,379	(1,721)		
4000	Supplies and Services	406,150	506,236	100,086	24.6%	
	Total Direct Expenditure	897,270	1,198,733	301,463	33.6%	
7000	External Income	(65,500)	(384,803)	(319,303)	487.5%	
	Net Direct Expenditure	831,770	813,930	(17,840)	-2.1%	(a)
5000	Support Services	85,110	85,110	0	0.0%	
	Total Indirect Expenditure	85,110	85,110	0		
	Total Legal and Democratic Services	916,880	899,040	(17,840)		
	Legal & Democratic Services - Service units					
LD100	Electoral Registration	213,180	210,647	(2,533)	-1.2%	
LD199	Electoral Registration Rech	(610)	(610)	0	0.0%	
LD200	Election costs	0	(7,037)	(7,037)	N/A	
LD300	Democratic Rep & Management	697,800	682,702	(15,098)	-2.2%	
LD400	Committee Services	135,970	141,859	5,889	4.3%	
LD499	Committee Services Rech	(135,170)	(135,170)	0	0.0%	
LD600	Legal Services	316,200	317,138	938	0.3%	
LD699	Legal Services Rech	(310,490)	(310,490)	0	0.0%	
	Total Legal and Democratic Services	916,880	899,040	(17,840)		
				£	£	
	Total Expenditure Variation				(17,840)	(a)
	Major Cost Changes					
	*Please note, cost of employees and supplies appear high due to the running of non-MDDC elections during the year, for which additional funding is received to cover costs					
						0
	Major Cost Savings					
	Various small underspends across member costs, including allowances, training and hospitality.			(15,098)		
						(15,098)
	Major Changes in Income Levels					
	*Please note, income appears high due to the funding received to cover election costs					
						0
	Minor Variations					(2,743)
	Total Expenditure Variation					(17,840) (a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18**Legal and Democratic Services**

	EARMARKED RESERVES					
	Utilised 2017/18					
	None					
	Proposed contribution c/fwd to 2018/19					
	None					
	Net movement in earmarked reserves (other than budgeted)					0
	Total Expenditure variation after Earmarked Reserves					(17,840)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Planning and Regeneration

		2017/18	2017/18	Variance	Variance	
		Budget	Actual			
Code	Planning and Regeneration	£	£	£	%	
1000	Employees	1,793,900	1,616,116	(177,784)	-9.9%	
2000	Premises	0	92	92	0.0%	
3000	Transport	55,370	46,429	(8,941)		
4000	Supplies and Services	651,060	526,399	(124,661)	-19.1%	
	S106 Fees		78,756	78,756		
	Total Direct Expenditure	2,500,330	2,267,792	(232,538)	-9.3%	
7000	External Income	(1,309,450)	(1,361,827)	(52,377)	-4.0%	
	S106 contributions		(113,902)	(113,902)		
	Grant funding		(434,985)	(434,985)		
	Net Direct Expenditure	1,190,880	357,077	(833,803)	-70.0%	(a)
5000	Support Services	389,960	389,960	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	389,960	389,960	0		
	Total Planning and Regeneration Expenditure	1,580,840	747,037	(833,803)		
	Planning and Regeneration - Service units					
PR100	Building Regulations	45,340	50,936	5,596		
PR110	Enforcement	134,220	120,269	(13,951)		
PR200	Development Control	344,340	138,710	(205,630)		
PR210	Local Land Charges	(5,480)	(17,080)	(11,600)		
PR220	Tiverton EUE	43,180	62,472	19,292		
PR225	Garden Village Project	0	(313,367)	(313,367)		
PR300	Environmental Enhancement	2,380	2,380	0		
PR400	Business Development	459,830	410,154	(49,676)		
PR411	Business Development Recharge	(68,970)	(68,970)	0		
PR500	Historic Buildings	12,610	12,610	0		
PR600	Forward Planning Unit	258,690	251,172	(7,518)		
PR699	Forward Planning Unit Rech	(253,690)	(253,690)	0		
PR800	Planning Policy	80,410	74,941	(5,470)		
PR810	Statutory Development Plan	521,440	270,924	(250,516)		
PR820	Assets of community value	230	120	(110)		
PR900	Dangerous Buildings And Trees	6,310	5,457	(853)		
	Total Planning and Regeneration Expenditure	1,580,840	747,037	(833,803)		
				£	£	
	Total Expenditure Variation			(833,803)		(a)
	Major Cost Changes			£k		
PR400	High Street Innovation grant scheme (see EMR note below)			8,981		
PR220	Tiverton EUE ongoing expenditure, fully funded by EMR			20,516		
PR225	Garden Village Project ongoing expenditure, fully funded by EMR			86,133		
PR400	Contribution towards EHOD Growth Support Programme (see major changes in income levels)			33,700		
						149,330
	Major Cost Savings					
PR100	Building Control Partnership salary savings			(48,000)		
PR110	Planning Enforcement salary savings from staff vacancies in year			(10,500)		
PR200	Development Control salary & car allowance savings, staff vacancies in year. £50k funding an EMR (see below)			(77,500)		
PR200	Development Control consultancy costs less than budgeted partially offset by CIL software costs			(26,500)		
PR400	Temporary Grants and Funding Officer post (not required from NHB EMR)			(21,730)		
PR400	Temporary Town Centre Manager post (not required from NHB EMR)			(31,700)		
PR400	Business advice and town project spend (see EMR note below)			(13,680)		
PR810	Statutory Development Plan expenditure expected in 17-18 will now be incurred in 18-19 (budgeted utilisation of EMR for 17-18 reduced, see note below)			(220,516)		
						(450,126)
	Major Changes in Income Levels					
PR100	Building Control Partnership Income			52,000		
PR200	Development Control Income			(56,500)		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Planning and Regeneration

PR200	S106 Monitoring Fee Income		(10,000)	
PR400	Contribution from other Authorities for EHOD Growth Support Programme (see major cost changes)		(33,700)	
				(48,200)
	Minor Variations			(14,676)
	SERVICE MOVEMENT BEFORE STATUTORY ADJUSTMENTS			(363,672)
PR200	Net S106 receipts & grants (see EMR below)			(35,146)
PR225	Garden Village Funding			(399,500)
PR600	Brownfield Register funding			(5,485)
PR810	Custom Build Grant			(30,000)
	Total Expenditure Variation			(833,803) (a)
	EARMARKED RESERVES			
			£	
	Utilised 2017/18			
PR220	Tiverton Eastern Urban Extension funding of full year spend from Capacity Funding		(63,696)	
PR400	High Street Innovation grant		(8,981)	
PR400	Town Centre Manager post - New Homes Bonus released		(9,000)	
PR400	Business advice and town project spend - New Homes Bonus released		(86,316)	
PR400	Reserve no longer required		(4,000)	
PR400	Grand Western Canal grant - New Homes Bonus released		(45,000)	
PR810	New Homes Bonus funding for local plan		(103,480)	
	Net movement in earmarked reserves			(320,474)
	Proposed contribution c/fwd to 2018/19			
PR200	Net S106 receipts transferred to earmarked reserves		35,146	
PR200	Salary savings earmarked to fund 18mth GESP salary post 2018-2020		50,000	
PR225	Garden Village New Capacity Funding less funding of 17-18 spend		313,367	
PR600	Brownfield Register New Burdens Funding 17-18		5,485	
PR810	Custom Build Grant 2017-2018 DCLG funding		30,000	
PR810	Contribution towards future local plan		130,000	
				563,998
	Net movement in earmarked reserves			243,524
	Total Expenditure variation after Earmarked Reserves			(590,278)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Property Services

Code	Property Services	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	431,830	387,578	(44,252)	-10.2%	
2000	Premises	470,090	599,426	129,336	27.5%	
3000	Transport	22,000	23,821	1,821		
4000	Supplies and Services	80,830	287,439	206,609	255.6%	
	Total Direct Expenditure	1,004,750	1,298,265	293,515	29.2%	
7000	External Income	(785,900)	(720,917)	64,983	8.3%	
	Net Direct Expenditure	218,850	577,348	358,498	163.8%	(a)
5000	Support Services	(491,160)	(491,160)	0		
6500	Depreciation	282,560	301,156	18,596		
	Total Indirect Expenditure	(208,600)	(190,004)	18,596		
	Total Property Services Expenditure	10,250	387,344	377,094		
	Property Services - Service units					
PS140	3 RIVERS DEVELOPMENT	0	2,434	2,434		
PS141	3 RIVERS - THREWSTONE CLOSE	0	4,565	4,565		
PS142	3 RIVERS - BURLESCOMBE	0	0	0		
PS150	Surplus Sites for Disposal	340	7,345	7,005		
PS350	Public Conveniences	108,610	155,266	46,656		
PS400	Flood Defences and Land Drainage	62,810	44,891	(17,919)		
PS600	Street Naming & Numbering	15,250	14,072	(1,178)		
PS810	Phoenix House	443,800	444,664	864		
PS815	Phoenix House Rech	(368,280)	(368,280)	0		
PS820	DCC Library	(1,240)	20	1,260		
PS830	Town Hall	55,840	118,762	62,922		
PS840	Crediton Office Building	26,820	42,479	15,659		
PS850	Old Road Depot	74,520	85,502	10,982		
PS855	Old Road Depot Rech	(74,510)	(74,510)	0		
PS860	Station Yard Depot	(1,440)	12,740	14,180		
PS870	Lords Meadow Depot	350	(1,617)	(1,967)		
PS880	Bus Station Maintenance	(7,610)	(11,170)	(3,560)		
PS890	10 Phoenix Lane	(11,350)	(3,847)	7,503		
PS970	Office Building Cleaning	72,640	72,871	231		
PS971	Office Building Cleaning Rech	(78,910)	(78,910)	0		
PS980	Property Services	530,800	510,531	(20,269)		
PS981	Property Services Rech	(464,580)	(464,580)	0		
PS990	30/38 Fore Street	(32,270)	(30,018)	2,252		
PS991	Industrial Units	(53,060)	(63,460)	(10,400)		
PS992	Market Walk	(277,060)	51,121	328,181		
PS993	Lowman Green Unit	(9,220)	(75,051)	(65,831)		
PS994	Moorhayes Community Centre	(2,000)	(645)	1,355		
PS995	COGGANS WELL	0	(7,831)	(7,831)		
	Total Property Services	10,250	387,344	377,094		
				£	£	
	Total Expenditure Variation				377,094	(a)
	Major Cost Changes					
PS350	Overspend on external contractors works due to Hemyock PC refurb, off-set by EMR			20,000		
PS350	External cleaning of PC has resulted in an overspend			18,000		
PS810	Maintenance overspend due to lift repairs, office moves and general repairs			30,000		
PS810	External contractors overspend due to office moves, reception alteration and security			24,000		
PS830	Completion works on the Town Hall			41,700		
PS830	Works to the rear of Town Hall now to be taken on by 3 Rivers. Off-set with underspend in the Capital programme			82,000		
PS840	Maintenance overspend due to caretaking costs and general repairs			10,000		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Property Services

PS840	External contractors budget overspend due to using external cleaners		8,000		
PS850	Overspend on External contractors budget is due to external security		14,000		
PS860	Station Yard Depot costs in getting the asset ready for sale		4,000		
PS980	External consultancy budget overspend is due to the staff shortages within Property Services		7,000		
PS992	Market Walk income written off as bad debt as tenant went into Administration off-set by EMR		63,400		
PS992	Increased costs of rates, insurance and services charges for vacant units at Market Walk		45,000		
				367,100	
	Major Cost Savings				
PS350	Salary saving to be offset against external contractors overspend for cleaning of PC's		(9,000)		
PS810	Underspend across the specific maintenance project budget has been moved to an EMR		(30,000)		
PS980	Salary underspend is due to vacant posts during the year		(27,000)		
PS880	Underspend on Bus Station Maint to be off-set by EMR		(4,000)		
				(70,000)	
	Major Changes in Income Levels				
PS350	Shortfall in Town Councils contributions toward PC running costs		40,000		
PS400	Flood grant money received in year to be moved into an EMR		(20,000)		
PS830	Town Hall recharge service charges to Tiverton Town Council		(45,000)		
PS860	Income not achieved for Station Road as the Depot was sold		16,000		
PS870	Income not achieved for Lords Meadow as the Depot was sold		5,400		
PS995	Coggan Well House income was budgeted for on PS990		(10,500)		
PS991	Income down due to vacant units during the year		7,000		
PS992	Income from Market Walk down against budget due vacant shop through 17-18 to be off-set by EMR		60,000		
				52,900	
	Minor Variations			8,494	
	Total Expenditure Variation			358,494	(a)
	EARMARKED RESERVES				
			£		
	Utilised 2017/18				
PS350	Hemyock PC refurb		(20,000)		
PS992	Market Walk		(165,000)		
	Proposed contribution c/fwd to 2018/19				
PS400	Flood Grant		20,000		
PS810	Fire Alarm panel		10,000		
PS810	Air con project for meeting rooms in Phoenix House		20,000		
PS880	Bus Station Maintenance (included in main maintenance sinking fund)		4,000		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Revenues and Benefits

Code	Revenues and Benefits	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	704,800	714,568	9,768	1.4%	
2000	Premises	0	0	0		
3000	Transport	6,400	3,011	(3,389)		
4000	Supplies and Services	169,820	199,220	29,400	17.3%	
	Housing Benefit Payments	18,225,770	17,005,503	(1,220,267)	-6.7%	
	Total Direct Expenditure	19,106,790	17,922,301	(1,184,489)	-6.2%	
	Income from Housing Benefit Subsidy	(18,300,770)	(17,185,315)	1,115,455	-6.1%	
	All other Income	(549,840)	(565,660)	(15,820)	2.9%	
7000	External Income	(18,850,610)	(17,750,975)	1,099,635	5.8%	
	Net Direct Expenditure	256,180	171,326	(84,854)	-33.1%	(a)
5000	Support Services	411,760	411,760	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	411,760	411,760	0		
	Total Revenues and Benefits Expenditure	667,940	583,086	(84,854)		
	Revenues and Benefits - Service units					
RB100	Collection Of Council Tax	524,910	582,750	57,840		
RB199	Collection Of Council Tax Recharge	(98,690)	(98,690)	0		
RB200	Collection Of Business Rates	16,520	6,143	(10,377)		
RB300	Housing Benefit Admin	333,720	273,569	(60,151)		
RB340	Local welfare assistance scheme	0	39,999	39,999		
RB350	Universal Credit Partnership	(9,920)	0	9,920		
RB360	FERIS fraud scheme	0	(11,118)	(11,118)		
RB399	Housing Benefit Admin Recharge	(24,990)	(24,990)	0		
RB400	Housing Rent Allowances	(75,000)	(179,812)	(104,812)		
RB410	Council Tax Benefit	0	(6,971)	(6,971)		
RB600	Revenues Recovery Team	126,320	127,137	817		
RB699	Revenues Recovery Team Recharge	(124,930)	(124,930)	0		
	Total Revenues and Benefits Expenditure	667,940	583,086	(84,854)		
				£	£	
	Total Expenditure Variation				(84,854)	(a)
	Major Cost Changes					
	(1) Local Welfare Assistance (LWA) Scheme covered by EMR (see below)			39,999		
					39,999	
	Major Cost Savings					
	(2) The demand for Housing Benefit in 17/18 was lower than budgeted (see decreased subsidy income detailed below)			(1,220,267)		
	Savings in Revenues on Postage & Bank Charges			(11,200)		
					(1,231,467)	
	Major Changes in Income Levels					
	(2) Decreased 17/18 Housing Benefit Subsidy related to decreased costs detailed above			1,115,455		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Revenues and Benefits

Various New Burdens grants from DWP in respect of Housing Benefits - initiatives delivered within existing resource	(41,100)		
Universal Credit Delivery Partnership Grant - No longer available	9,920		
(3) FERIS scheme grant - to EMR (see below)	(11,118)		
NNDR New Burdens Grant	(12,000)		
Adjustment to CTB entitlement (re pre 01/04/13 CTB old scheme) not required to be repaid to DCLG	(6,971)		
Additional contributions from Preceptors to assist in collection of C/Tax & Administration of CTR schemes lower than budgeted	17,500		
Single Occupancy Discount Penalties exercise will be completed in 18/19	14,000		
Income received on Court Costs lower than budgeted	17,400		
			1,103,086
Minor Variations			3,526
Total Expenditure Variation			(84,856) (a)
EARMARKED RESERVES			
			£
Utilised 2017/18			
Release of EMR to partially mitigate Salary growth from 16/17 to 17/18	(20,000)		
(1) Release of remaining LWA EMR to cover above spend	(42,900)		
NNDR EMR reserve no longer required	(10,000)		
LCTS New Burdens EMR no longer required	(12,150)		
Proposed contribution c/fwd to 2018/19			
(3) FERIS Scheme DWP grant to EMR	11,180		
Net movement in earmarked reserves			(73,870)
Total Expenditure variation after Earmarked Reserves			(158,726)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Leisure Services

Code	Leisure Services	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	1,853,510	1,802,688	(50,822)	-2.7%	
2000	Premises	707,030	752,994	45,964	6.5%	
3000	Transport	4,380	5,794	1,414		
4000	Supplies and Services	274,780	348,668	73,888	26.9%	
	Total Direct Expenditure	2,839,700	2,910,144	70,444	2.5%	
7000	External Income	(2,793,060)	(2,612,659)	180,401	6.5%	
	Net Direct Expenditure	46,640	297,485	250,845	537.8%	(a)
5000	Support Services	339,900	339,900	0		
6500	Depreciation	634,350	602,131	(32,219)		
	Total Indirect Expenditure	974,250	942,031	(32,219)		
	Total Leisure Services Expenditure	1,020,890	1,239,516	218,626		
	Leisure Services - Service units					
RS100	Leisure Facilities Maintenance & Equipment	266,800	261,620	(5,180)		
RS110	Leisure Management & Administration	(84,600)	69,204	153,804		
RS140	Exe Valley Leisure Centre	282,807	438,337	155,530		
RS145	Market Walk Gym	0	6,543	6,543		
RS150	Lords Meadow Leisure Centre	305,703	255,874	(49,829)		
RS160	Culm Valley Sports Centre	250,180	207,937	(42,243)		
	Total Leisure Services Expenditure	1,020,890	1,239,516	218,626		
				£	£	
	Total Expenditure Variation				218,626	(a)
	Major Cost Changes					
	(All sites) Utilities/Rates: Unit cost/annual charge above expectations			37,000		
	Advertising/Marketing spend over budget mainly on targeted campaigns			13,000		
	(EVLC) Equipment overspend: Lease buy-out and dance studio kit replacement			37,000		
	(All sites) IT overspends: Replacement hardware and licence costs			5,000		
	(All sites) Promo packs for new members			4,000		
	(All sites) Various unanticipated equipment repairs			4,000		
	EVLC: Gym blinds in new extension			1,000		
	EVLC&LMLC: Pool overshoes			10,000		
	(All sites) Telephony overspend against budget			3,000		
	Various other minor overspends			6,865		
					120,865	
	Major Cost Savings					
	(All sites) Underspend against annual training budget			(10,000)		
	(All sites) Salary savings due to vacant posts and Manager transfer to different service			(40,000)		
					(50,000)	
	Major Changes in Income Levels					
	Revised growth target based upon 16/17 outturn			137,560		
	(All sites) Fitness Class pay- as-you-go income below expectations			3,841		
	(All sites) Fitness Studio pay-as-you-go income below budget			6,700		
	(All sites) Junior Activities Income down on budget			6,000		
	(All sites) Estimated impact of closures due to adverse snow and flooding			26,300		
					180,401	
	Minor Variations					
	Total Expenditure Variation				251,266	(a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Leisure Services

	EARMARKED RESERVES					
	Utilised 2017/18					
	Proposed contribution c/fwd to 2018/19					
	Net movement in earmarked reserves					0
	Total Expenditure variation after Earmarked Reserves					251,266

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Waste Services

Code	Waste Services	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	2,203,570	2,114,069	(89,501)	-4.1%	
2000	Premises	173,350	674,316	500,966	289.0%	
3000	Transport	774,160	848,251	74,091		
4000	Supplies and Services	844,410	746,050	(98,360)	-11.6%	
	Total Direct Expenditure	3,995,490	4,382,687	387,197	9.7%	
7000	External Income	(2,396,570)	(2,653,489)	(256,919)	-10.7%	
	Net Direct Expenditure	1,598,920	1,729,198	130,278	8.1%	(a)
5000	Support Services	524,950	524,950	0		
6500	Depreciation	398,700	422,091	23,391		
	Total Indirect Expenditure	923,650	947,041	23,391		
	Total Waste Services Expenditure	2,522,570	2,676,239	153,669		
	Waste Services - Cost Centres					
WS650	Street Cleansing	527,770	535,643	7,873		
WS700	Refuse Collection	1,045,210	1,017,056	(28,154)		
WS710	Trade Waste Collection	(48,690)	(26,299)	22,391		
WS725	Kerbside Recycling	977,410	973,204	(4,206)		
WS740	16 Shop-Recycling	0	0	0		
WS750	Waste Management Staff Unit	233,550	208,939	(24,611)		
WS760	Waste Management Staff Unit Rech	(212,680)	(212,680)	0		
WS770	Unit 3 Carlu Close	179,900	360,276	180,376		
WS780	UNIT 3 CARLU CLOSE RECHARGE	(179,900)	(179,900)	0		
	Total Waste Services Expenditure	2,522,570	2,676,239	153,669		
				£	£	
	Total Expenditure Variation				153,669	(a)
	Major Cost Changes					
WS770	Depot works - fire suppression and installation of weighbridge (see EMR below)			39,500		
WS770	Depot costs, repairs, maintenance and increased electricity costs			53,000		
WS770	Waste Transfer Station build costs paid for by Devon County Council			324,601		
All	Vehicle hire costs (see EMR note below and also major cost savings note)			85,000		
WS700	Purchase of two ex-demo refuse vehicles (see EMR note below)			12,420		
WS770	Cost of Grounds maintenance move to Carlu Close			83,000		
						597,521
	Major Cost Savings					
All	Salaries - vacant post and timing of starters and leavers			(90,000)		
All	Vehicle fuel costs - new refuse vehicles			(12,000)		
WS700	Only 6 month hire of additional telehandler for Waste Transfer Station (see EMR below)			(9,100)		
WS700	Contractor costs, no longer paying a contractor to collect electronic waste			(20,000)		
WS710	Trade waste disposal charges, please see major changes in income levels			(31,000)		
WS725	Saving on skip contractors as hiring own skip truck			(10,000)		
WS725	Price of glass better than anticipated, less haulage costs. See note in income levels			(30,000)		
						(202,100)
	Major Changes in Income Levels					
WS770	Waste Transfer Station costs paid by Devon County Council			(324,601)		
WS710	Trade waste income due to loss of one big customer, part offset by disposal costs			35,000		
WS725	Recycling income - tonnage and prices better than budgeted			(18,000)		
WS700	Garden Waste - uptake slightly less than budgeted			8,000		
WS700	Devon County Council shared disposal saving scheme, less than estimated			45,000		
						(254,601)
	Minor Variations					(10,542)
	Total Expenditure Variation				130,278	(a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Waste Services

	EARMARKED RESERVES				
	Utilised 2017/18				
WS770	Fire suppression works		(18,500)		
WS770	Installation of weighbridge		(15,100)		
WS650	Utilise vehicle sinking fund for vehicle hire		(9,600)		
WS700	Utilise vehicle sinking for vehicle purchases		(12,420)		
WS725	Depot Bay Works		(10,000)		
				(65,620)	
	Proposed contribution c/fwd to 2018/19				
WS725	Bottle bank refurbishment		10,000		
WS725	Recycling vehicle refurbishment		10,000		
WS700	Purchase additional telehandler for Waste Transfer Station		9,100		
WS700/725	Response costs		5,000		
				34,100	
	Net movement in earmarked reserves			(31,520)	
Total Expenditure variation after Earmarked Reserves					67,238

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2017/18

Housing Revenue Account

Code	Housing Revenue Account	2017/18 Budget £	2017/18 Actual £	Variance £	Variance %	
1000	Employees	2,250,580	2,462,732	212,152	9.4%	
2000	Premises	165,030	177,333	12,303	7.5%	
3000	Transport	407,960	403,116	(4,844)		
4000	Supplies and Services	8,489,060	9,078,911	589,851	6.9%	
	Total Direct Expenditure	11,312,630	12,122,092	809,462	7.2%	
7000	External Income	(13,535,610)	(14,610,483)	(1,074,873)	-7.9%	
	Net Direct Expenditure	(2,222,980)	(2,488,392)	(265,412)	11.9%	
5000	Internal Recharges	1,245,730	1,245,730	0	0.0%	
6500	Capital Charges	977,250	987,123	9,873	1.0%	
	Total Indirect Expenditure	2,222,980	2,232,853	9,873	-0.4%	
	Total HRA Expenditure	0	(255,539)	(255,539)	N/A	(a)
	Income					
SHO01	Dwelling Rents Income	(12,368,590)	(12,387,165)	(18,575)	0.2%	
SHO04	Non Dwelling Rents Income	(571,420)	(589,800)	(18,380)	3.2%	
SHO07	Leaseholders' Service Charges	(21,640)	(27,025)	(5,385)	24.9%	
SHO08	Contributions Towards Expenditure	(36,470)	(81,416)	(44,946)	123.2%	
SHO09	Alarm Income - Non Tenants	(209,520)	(211,418)	(1,898)	0.9%	
SHO10	H.R.A. Investment Income	(40,000)	(38,319)	1,681	-4.2%	
SHO11	Miscellaneous Income	(19,350)	(8,894)	10,456	-54.0%	
SHO11	Capital Grants & Contributions relating to Palmerston Park and Burlescombe	0	(217,639)	(217,639)		
	Services					
SHO13A	Repairs & Maintenance	3,448,240	3,359,029	(89,211)	-2.6%	
SHO17A	Housing & Tenancy Services	2,082,370	1,999,315	(83,055)	-4.0%	
SHO22	Alarms expenditure	117,510	79,271	(38,239)	-32.5%	
	Accounting entries 'below the line'					
SHO27	Depreciation	2,000,000	(2,589,476)	(4,589,476)	-229.5%	
SHO29	Bad Debt Provision Movement	25,000	52,696	27,696	110.8%	
SHO30	Share Of Corporate And Democratic	298,300	297,403	(897)	-0.3%	
SHO32	H.R.A. Interest Payable	1,214,500	1,213,267	(1,233)	-0.1%	
SHO34	H.R.A. Transfers to earmarked reserves	2,952,820	3,257,329	304,509	10.3%	
SHO34	Utilisation of earmarked reserves	0	(483,602)	(483,602)		
SHO35	Reversal of depreciation	(2,000,000)	1,319,763	3,319,763	-166.0%	
SHO36	Financing of capital expenditure	1,009,250	1,008,577	(673)	-0.1%	
SHO36	Revenue contribution to capital operations (funded from earmarked reserves)	0	483,602	483,602		
SHO37	Capital Receipts Reserve Adjustment	(26,000)	2,049,890	2,075,890	-7984.2%	
SHO38	Major Repairs Allowance	2,275,000	2,273,075	(1,925)	-0.1%	
SHO42	Accumulated absences adjustment	0	7,782	7,782		
SHO44	Capital Grants & Contributions relating to Palmerston Park and Burlescombe reversal	0	217,639	217,639		
SHO45	Renewable Energy Transactions	(130,000)	(169,905)	(39,905)	30.7%	
	Total HRA Expenditure	0	813,978	813,978		

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2017/18
Housing Revenue Account

	Total HRA Expenditure				(255,539) (a)
	Major Cost Increases			Variance £	
	Due to rising arrears, the bad debt provision has been increased for the first time in years.			27,696	
	Surplus generated from renewable energy transactions transferred to earmarked reserve, plus minor variances.			48,275	
					75,971
	Major Cost Savings			Variance £	
	Savings on the gas servicing contract and other planned works are reduced by some overspends in the DLO, including materials, contractors and vehicle purchase.			(89,211)	
	Savings as a result of Head of Housing post being removed and other staffing savings, as well as other minor variances.			(83,055)	
	Savings due to fewer new alarms being purchased than were budgeted for.			(38,240)	
					(210,506)
	Major Changes in Income Levels			Variance £	
	More rechargeable repairs carried out than predicted			(44,946)	
	Surplus generated from renewable energy transactions.			(39,905)	
	Garage void levels have reduced over the last year			(18,380)	
	Rents ahead of expectations by 0.1%			(18,234)	
					(121,466)
	Minor Variances totalling				462
	Total HRA Expenditure				(255,539) (a)
	Net movement before transfers to/from earmarked reserves				(255,539)
	Total Variation brought forward				(255,539)
	EARMARKED RESERVES (memorandum account)				
			£	£	
	Utilised 2017/18				
	Affordable Rent Surplus		(106,423)		
	Renewable Energy Fund		(99,477)		
	Housing Maintenance Fund		(277,701)		
				(483,601)	
	Proposed contribution c/fwd to 2018/19				
	Affordable Rent Surplus		72,330		
	Renewable Energy Fund		169,905		
	HRA loan premium deficit		568,916		
	Housing Maintenance Fund		2,181,574		
	Assets under construction funding reversal		4,065		
	Sewage Treatment Plant		5,000		
	Final balance transferred to Housing Maintenance Fund		255,539		
				3,257,329	
	Net movement in earmarked reserves (other than that shown as part of main HRA Summary)				255,539
	Total Expenditure variation after Earmarked Reserves				(0)

Code	Scheme	Approved Capital Programme 2017/18 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 17/18 £000's	Adjusted Capital Programme 2017/18 £000's	Total Actual Spend to 31/03/18 £000's	Variance to budget £000's	Slippage to be carried forward to 2018/19 £000's	To Earmarked Reserve £000's
General Fund Projects								
Lords Meadow leisure centre								
CA624	Main car park resurfacing		50,000	50,000	46,160.00	-3,840.00	0	
Exe Valley leisure centre								
CA630	Exe Valley Leisure Centre - Replenish sand filters	25,000	0	25,000	22,840.00	-2,160.00	0	
CA627	EVLC - Pressure set replacement Hot/Cold		50,000	50,000	0.00	-50,000.00	20,000	
CA626	EVLC - Fitness extension		819,000	819,000	816,583.96	-2,416.04	0	
Culm Valley Leisure Centre								
CA631	CVSC replace end of life AC for fitness Gym	30,000	0	30,000	0.00	-30,000.00	0	
Pannier Market								
CA509	Pannier Market - Improvement Project back log maintenance	60,000	0	60,000	43,842.00	-16,158.00	0	
CA507	Tiverton Pannier Market Piggins		70,000	70,000	0.00	-70,000.00	0	
CA508	Pannier Market Clock Tower		12,000	12,000	28,255.80	16,255.80	0	
MSCP Improvements								
CA709	MSCP improvements (refer to Matrix condition report)		139,000	139,000	0.00	-139,000.00	139,000	
MDDC Shops / Industrial Units								
CA510	Energy Assessment works - new legislation - Indust Units/Shops/Mkt Walk	50,000	0	50,000	0.00	-50,000.00	35,000	
Play Areas								
CA632	Play area refurbishment District wide - Amory Park Tiverton	50,000	0	50,000	0.00	-50,000.00	50,000	
CA628	Play area refurbishment - West Exe Recreation Ground Tiverton		50,000	50,000	0.00	-50,000.00	50,000	
Other Projects								
CA460	Station Office - Structural improvement work	30,000	0	30,000	0.00	-30,000.00	20,000	
CA461	A31 junction to facilitate Eastern Urban Extension (funded by s106)	1,750,000	0	1,750,000	0.00	-1,750,000.00	0	
CA455	Lawrence Green Project		30,000	30,000	0.00	-30,000.00	30,000	
CA570	Wagons Well building acquisition		268,000	268,000	268,176.00	176.00	0	
CA468	Replacement Car park Machines		69,000	69,000	63,912.00	-5,088.00	0	
CA571	30 Fore Street Tiverton		386,000	386,000	386,133.18	133.18	0	
CA572	38 Fore Street Tiverton		739,000	739,000	777,270.00	38,270.00	0	
CA573	10 Mkt walk		71,000	71,000	71,474.24	474.24	0	
CA637	EVLC Extension Gym Equipment				206,778.00	206,778.00	0	
General Fund Development Schemes								
CA462	Rear of Town Hall development site (6 Houses, 24 Apartments)	5,114,000	0	5,114,000	0.00	-5,114,000.00	0	
ICT Projects								
CA433	Unified Communications/telephony	107,000	0	107,000	0.00	-107,000.00	107,000	
CA456	Digital Transformation - replacement of CRM	50,000	50,000	100,000	0.00	-100,000.00	100,000	
CA463	Secure Wifi replacement	50,000	0	50,000	0.00	-50,000.00	50,000	
CA464	Parking System Replacement (enforcement)	40,000	0	40,000	0.00	-40,000.00	40,000	
CA465	Replacement Queue System	30,000	0	30,000	0.00	-30,000.00	30,000	
CA466	Core System Refreshes - Revs / Bens	20,000	0	20,000	0.00	-20,000.00	20,000	
CA467	Replacement Estates / Property systems	50,000	0	50,000	0.00	-50,000.00	50,000	
CA421	Replacement of PC estate 330s		31,000	31,000	32,685.82	1,685.82	0	
CA423	Continued replacement of WAN/LAN		60,000	60,000	0.00	-60,000.00	60,000	
CA425	Server farm expansion/upgrades		96,000	96,000	12,233.05	-83,766.95	84,000	
CA437	Digital Transformation		61,000	61,000	0.00	-61,000.00	61,000	
CA439	Mobile Working NDL MX		7,000	7,000	7,000.00	0.00	0	
CA444	SQL/Oraclces refreshes		21,000	21,000	0.00	-21,000.00	17,000	
Replacement Vehicles								
CA714	Medium Sweeper (Street Cleansing)	70,000	0	70,000	0.00	-70,000.00	70,000	
CA715	Van Tipper (Grounds Maintenance)	26,000	0	26,000	0.00	-26,000.00	26,000	
CA716	Ransomes mower (Grounds Maintenance)	35,000	0	35,000	0.00	-35,000.00	35,000	
CA712	Iveco Tipper (or equivalent)		24,000	24,000	0.00	-24,000.00	24,000	
CA814	Dennis Eagle Terberg RCV 22-26t (or equivalent)		160,000	160,000	169,299.50	9,299.50	0	
CA821	5 Refuse Vehicles with Food waste capability		900,000	900,000	825,113.13	-74,886.87	0	
CA822	7.5T Tipper		100,000	100,000	0.00	-100,000.00	100,000	
CA825	3.5T Tipper		25,000	25,000	0.00	-25,000.00	25,000	
CA827	3.5T Tipper		25,000	25,000	0.00	-25,000.00	25,000	
		7,587,000	4,313,000	11,900,000	3,777,756.68	-8,122,243.32	1,268,000.00	0.00
Private Sector Housing Grants								
CG217	Empty homes and enforcement	104,000	0	104,000	0.00	-104,000.00		104,000
CG201	Disabled Facilities Grants-Private Sector	490,000	174,000	664,000	440,935.94	-223,064.06		223,000
		594,000	174,000	768,000	440,935.94	-327,064.06	0.00	327,000.00
Affordable Housing Projects								
CA200	Grants to Housing Associations to provide units (funded by commuted sum)	115,000	0	115,000	15,803.72	-99,196.28		99,000
		115,000	0	115,000	15,803.72	-99,196.28	0.00	99,000.00
	Total General Fund Projects	8,296,000	4,487,000	12,783,000	4,234,496	-8,548,504	1,268,000	426,000

Code	Scheme	Approved Capital Programme 2017/18	Total Slippage B/fwd & Adj to Approved Capital Programme 17/18	Adjusted Capital Programme 2017/18	Total Actual Spend to 31/03/18	Variance to budget	Slippage to be carried forward to 2018/19	To Earmarked Reserve
HRA Projects								
CA100	Major repairs to Housing Stock	2,278,000	87,000	2,365,000	2,273,074.98	-91,925.02	0	
CA111	Renewable Energy Fund Spend	100,000	0	100,000	99,477.00	-523.00	0	
CG200	Disabled Facilities Grants - Council Houses	299,000	0	299,000	299,814.00	814.00	0	
CA135	Land acquisition for affordable housing	2,100,000	0	2,100,000	0.00	-2,100,000.00	2,100,000	
CA112	Birchen Lane - re development of unit for housing conversion (4 units)		238,000	238,000	168,156.53	-69,843.47	70,000	
CA119	Palmerston Park Tiverton - affordable dwellings (26 units)		2,694,000	2,694,000	1,333,580.12	-1,360,419.88	1,360,000	
CA124	Queensway (Beech Road) Tiverton (3 units)		298,000	298,000	4,908.00	-293,092	293,000	
CA120	Burlescombe (6 units)		776,000	776,000	62,419.00	-713,581.00	714,000	
CA125	Waddeton Park - (70 units)		1,991,000	1,991,000	0.00	-1,991,000.00	0	
CA126	Sewerage Treatment Works - Washfield		25,000	25,000	0.00	-25,000.00	25,000	
CA127	* Stoodleigh - Pending feasibility (4 units)		520,000	520,000	0.00	-520,000.00		
HRA ICT Projects								
CA132	Repairs mobile replacement	30,000	0	30,000	25,853.75	-4,146.25	4,000	
CA133	Tenancy Mobile	40,000	0	40,000	0.00	-40,000.00	40,000	
HRA Replacement vehicles								
CA134	Van Tipper 4.5T (Responsive Repairs)	32,000	0	32,000	0.00	-32,000.00	0	
CA122	Iveco Tipper 3.5t (or equivalent)	0	24,000	24,000	21,454.93	-2,545.07	0	
		4,879,000	6,653,000	11,532,000	4,288,738.31	-7,243,261.69	4,606,000.00	0.00
Total	2017/18 CAPITAL PROGRAMME GRAND TOTAL	13,175,000	11,140,000	24,315,000	8,523,235	-15,791,765	5,874,000	426,000

Code	Funding Stream	Approved Capital Programme Funding 2017/18 £000	Total Slippage B/fwd & Adj to Approved Capital Programme 17/18 £000	Adjusted Capital Programme Funding 2017/18 £000	Total Actual Funding to 31/03/18 £000
General Fund Projects					
9801	S106 & Affordable Housing Contributions	1,865,000	0	1,865,000	15,803.72
9990	General Capital Reserve	71,000	153,000	224,000	93,160.06
9701	Grant (DCLG)	490,000	17,000	507,000	440,935.94
9727	Homes Bonus (GF)	450,000	1,454,000	1,904,000	1,186,462.39
9954	Contribution from CGU - Non Specific	0	21,000	21,000	21,094.70
9957	Local Sector Housing Grants EMR	104,000	157,000	261,000	0.00
9990	Contribution from Sinking Funds	95,000	927,000	1,022,000	870,000.00
9990	Contribution from Sinking Funds	107,000	-51,000	56,000	0.00
9980	Useable Capital Receipts General	0	1,809,000	1,809,000	1,607,039.53
9942	PWLB Borrowing	5,114,000	0	5,114,000	0.00
	Total General Fund Projects	8,296,000	4,487,000	12,783,000	4,234,496.34
HRA Projects					
9980	* Useable Capital Receipts General to be generated in 2016/17	629,000	68,000	697,000	325,667.75
	* Contribution from existing Useable Capital Receipts £279k				
	* Balance to be generated in 2016/17 £350k				
9710	MRA Reserve	2,278,000	87,000	2,365,000	2,273,074.98
9727	New Homes Bonus (HRA)	21,000	21,000	42,000	0.00
9980	1-4-1 receipts reserve	0	1,436,000	1,436,000	467,299.80
9990	Renewable Energy Fund	100,000	0	100,000	99,477.00
9990	Housing Maintenance Fund	1,851,000	1,998,000	3,849,000	277,701.40
9990	Affordable Rents Surplus	0	107,000	107,000	106,423.13
9801	S106 & Affordable Housing Contributions	0	361,000	361,000	500,000.00
9942	PWLB Borrowing	0	1,832,000	1,832,000	0.00
9990	HRA EMR	0	25,000	25,000	0.00
9990	HRA Reserve	0	24,000	24,000	21,454.93
9704	Homes & Communities Agency Grant (HCA)	0	694,000	694,000	217,639.32
	Total HRA Projects	4,879,000	6,653,000	11,532,000	4,288,738.31
	2017/18 CAPITAL PROGRAMME GRAND TOTAL FUNDING	13,175,000	11,140,000	24,315,000	0

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**COMMUNITY PDG
24 JULY 2018:**

AGENDA ITEM:

PERFORMANCE AND RISK FOR 2018-19

Cabinet Member Cllr Colin Slade
Responsible Officer Director of Corporate Affairs & Business Transformation,
Jill May

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2018-19 as well as providing an update on the key business risks.

RECOMMENDATION: That the PDG reviews the Performance Indicators and Risks that are outlined in this report and feeds back areas of concern to the Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary. If key business risks are not identified and monitored they cannot be mitigated effectively.

Equality Impact Assessment: No equality issues identified for this report.

1.0 Introduction

- 1.1 Appendix 1 provides Members with details of performance against the Corporate Plan and local service targets for the 2018-19 financial year.
- 1.2 Appendix 2 shows the section of the Corporate Risk Register which relates to the Community Portfolio. See 3.0 below.
- 1.3 Appendix 3 shows the profile of all risks for the Community Portfolio for this quarter.
- 1.4 At the 1 August meeting of the Community PDG it was AGREED that in future the performance indicators for Leisure would be provided in Part II to allow Members to review performance without risk to the Leisure business. This information is included as Appendix 4
- 1.5 All appendices are produced from the corporate Service Performance And Risk Management system (SPAR).

2.0 Performance

- 2.1 As this PDG has not seen the outturn for 2017-18, the relevant part of the Leader's report to Scrutiny is included below.
- 2.2 Regarding the Corporate Plan Aim: **Work with local communities to encourage them to support themselves:** The Council was allocated £131,359 from the Ministry of Housing Communities and Local Government Community Housing Fund. The Council will use this ring-fenced funding to work in partnership with local communities to develop Community Led Housing across the District.
- 2.3 Regarding the Corporate Plan Aim: **Work with Town and Parish Councils:** In the first full year since Member Services took over Parish Liaison, communication with Towns and Parishes alongside our own Members has been welcomed and the Town and Parish Newsletter has been reinstated.
- 2.4 MDDC once again hosted the Annual Town and Parish Clerks meeting at Phoenix House on 5 October 2017; over half the Councils were represented and it was very well received. This event will be repeated in September 2018.
- 2.5 Regarding the Corporate Plan Aim: **Promote physical activity, health and wellbeing:** The EVLC extension is complete with the official opening having taken place on 10 January 2018. Leisure increased income by 6.26% (7.27% on wetside) – despite days lost to weather.
- 2.6 There was also success with GP referrals across the district; 22 out of a possible 29 surgeries have signed up to promote leisure activity as a way of improving health since January 2017.
- 2.7 **Other:** Although responsibility for legal compliance will always rest with the business, MDDC's responsibility is to carry out the food premises inspections required (for A & B - High Risk premises). Premises compliant with food safety law is 88%, which is just below the target of 90%, of premises being rated 4 or above under the Food Hygiene Rating Scheme. **Q1 2018-19 85%.**
- 2.8 This is distinct from the Food Hygiene Rating Scheme (Scores on the Doors) for which 84% scored the maximum of 5 compared to 51% in 2010 when the scheme was introduced. Last year MDDC secured a major food prosecution and successful Proceeds of Crime Act (POCA) application in an illegal meat case, this case was followed up on BBC's Countryfile programme. MDDC Environmental Health staff continue to work closely with the FSA and Trading Standards (Appendix 4a).
- 2.9 When benchmarking information is available it is included.

3.0 Risk

- 3.1 The Corporate risk register has been reviewed by Group Managers Team (GMT) and updated. Risk reports to committees include risks with a total score of 10 or more. (See Appendix 2)

3.2 Appendix 3 shows the risk matrix for MDDC for this quarter. If risks are not scored they are included in the matrix at their inherent score which will be higher than their current score would be.

4.0 Conclusion and Recommendation

4.1 That the PDG reviews the performance indicators and risks for 2018-19 that are outlined in this report and feedback any areas of concern to the Cabinet.

Contact for more Information: Catherine Yandle, Group Manager Performance, Governance and Data Security ext 4975

Circulation of the Report: Management Team and Cabinet Member

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Corporate Plan PI Report Community

Monthly report for 2018-2019
 Arranged by Aims
 Filtered by Aim: Priorities Community
 Filtered by Flag: Exclude: Corporate Plan Aims 2016 to 2020
 For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target
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* indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Community

Priorities: Community

Aims: Promote physical activity, health and wellbeing

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Group Manager	Officer Notes
<u>GP Referrals</u>	18 (3/12)	22		22	22	22										22 (3/12)	Corinne Parnall	(June) 22 (K)

Aims: Other

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Group Manager	Officer Notes
<u>Number of social media communications MDDC send out</u>	101 (3/12)	108	30	69	66	66										66 (3/12)	Jane Lewis	(June) No. of Facebook Posts Published = 33 No. of Tweets Tweeted = 33 (MA)
<u>Number of web hits per month</u>	28,620 (3/12)	45,006		35,191	33,432	29,453										29,453 (3/12)	Jane Lewis	
<u>Compliance with food safety law</u>	90% (3/12)	88%	90%	85%	85%	85%										85% (3/12)	Simon Newcombe	

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Community PDG Risk Management Report - Appendix 2

Report for 2017-2018
 For Community - Cllr Colin Slade Portfolio
 Filtered by Flag:Include: * CRR 5+ / 15+
 For MDDC - Services

Not Including Risk Child Projects records or Mitigating Action records

Key to Performance Status:

Risks: No Data (0+) High (15+) Medium (6+) Low (1+)

Community PDG Risk Management Report - Appendix 2

Risk: Car Parks Car Park Overcrowding

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: Medium
(12)

Current Risk Severity: 4 -
High

Current Risk Likelihood: 3 -
Medium

Service Manager: Darren Beer, Heather Hargreaves

Review Note:

Risk: Legionella Legionella

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: High
(15)

Current Risk Severity: 5 - Very
High

Current Risk Likelihood: 3 -
Medium

Service Manager: Darren Beer, Heather Hargreaves

Review Note: Following the adverse sampling for Legionella at LMLC and subsequent review of risk assessment the score has been increased due to a failure in the management processes. Corporate Property are responsible for carrying through the action points raised in the safety review carried out by the Health and Safety Officer

Risk: Leisure Income Generation Inability to compete with neighbouring leisure centres could result in reduced custom/use which could challenge the service's ability to achieve its income target.

Effects (Impact/Severity): • Reduced income levels

Causes (Likelihood): • Discretionary spend nature of leisure sector in economic recession

- The set-up of budget gyms in Mid Devon is unlikely but could impact on our income if they did
- Smaller leisure businesses are more likely to set up in Mid Devon and their impact on our service

Community PDG Risk Management Report - Appendix 2

could be reduced if internal communication processes are improved so as to notify Leisure Managers of any potential competitors in the area

Service: Leisure Services

Current Status: No Data

Current Risk Severity: 3 - Medium

Current Risk Likelihood: 3 - Medium

Service Manager: Lee Chester

Review Note: The Leisure Service achieved above income target for 2012-13 and is expected to achieve above target for 2013-14. The improvements made to the three sites in the last 12 months has meant that we offer a good value for money service which is reflected in year on year improvements in membership figures.

Risk: Plant Room Plant Room

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: Medium (10)

Current Risk Severity: 5 - Very High

Current Risk Likelihood: 2 - Low

Service Manager: Darren Beer, Heather Hargreaves

Review Note:

- Only authorized personnel to enter storage areas
- Pool plant operator certification required by operators
- Backwash only when pool not in use
- Planned storage of combustible materials
- Staff carry two way radios.

Risk: Pool Inflatable Pool Activities

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: Medium (10)

Current Risk Severity: 5 - Very High

Current Risk Likelihood: 2 - Low

Service Manager: Darren Beer, Heather Hargreaves

Review Note:

Community PDG Risk Management Report - Appendix 2

Risk: School Swimming Sessions School Swimming Sessions

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

**Current Status: Medium
(10)**

**Current Risk Severity: 5 - Very
High**

**Current Risk Likelihood: 2 -
Low**

Service Manager: Darren Beer, Heather Hargreaves

Review Note:

Risk: Swimming Lessons Swimming Lessons

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

**Current Status: Medium
(10)**

**Current Risk Severity: 5 - Very
High**

**Current Risk Likelihood: 2 -
Low**

Service Manager: Darren Beer, Heather Hargreaves

Review Note:

Risk: Swimming Pool Swimming pool & spectator walkway

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

**Current Status: Medium
(10)**

**Current Risk Severity: 5 - Very
High**

**Current Risk Likelihood: 2 -
Low**

Service Manager: Darren Beer, Heather Hargreaves

Review Note:

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Risk Matrix Community Appendix 3

**Report
For Community - Cllr Colin Slade Portfolio
Current settings**

Risk Likelihood	5 - Very High	No Risks	No Risks	No Risks	No Risks	No Risks
	4 - High	No Risks	No Risks	No Risks	No Risks	No Risks
	3 - Medium	No Risks	No Risks	2 Risks	1 Risk	1 Risk
	2 - Low	No Risks	2 Risks	2 Risks	No Risks	2 Risks
	1 - Very Low	No Risks	No Risks	No Risks	4 Risks	3 Risks
		1 - Very Low	2 - Low	3 - Medium	4 - High	5 - Very High
		Risk Severity				

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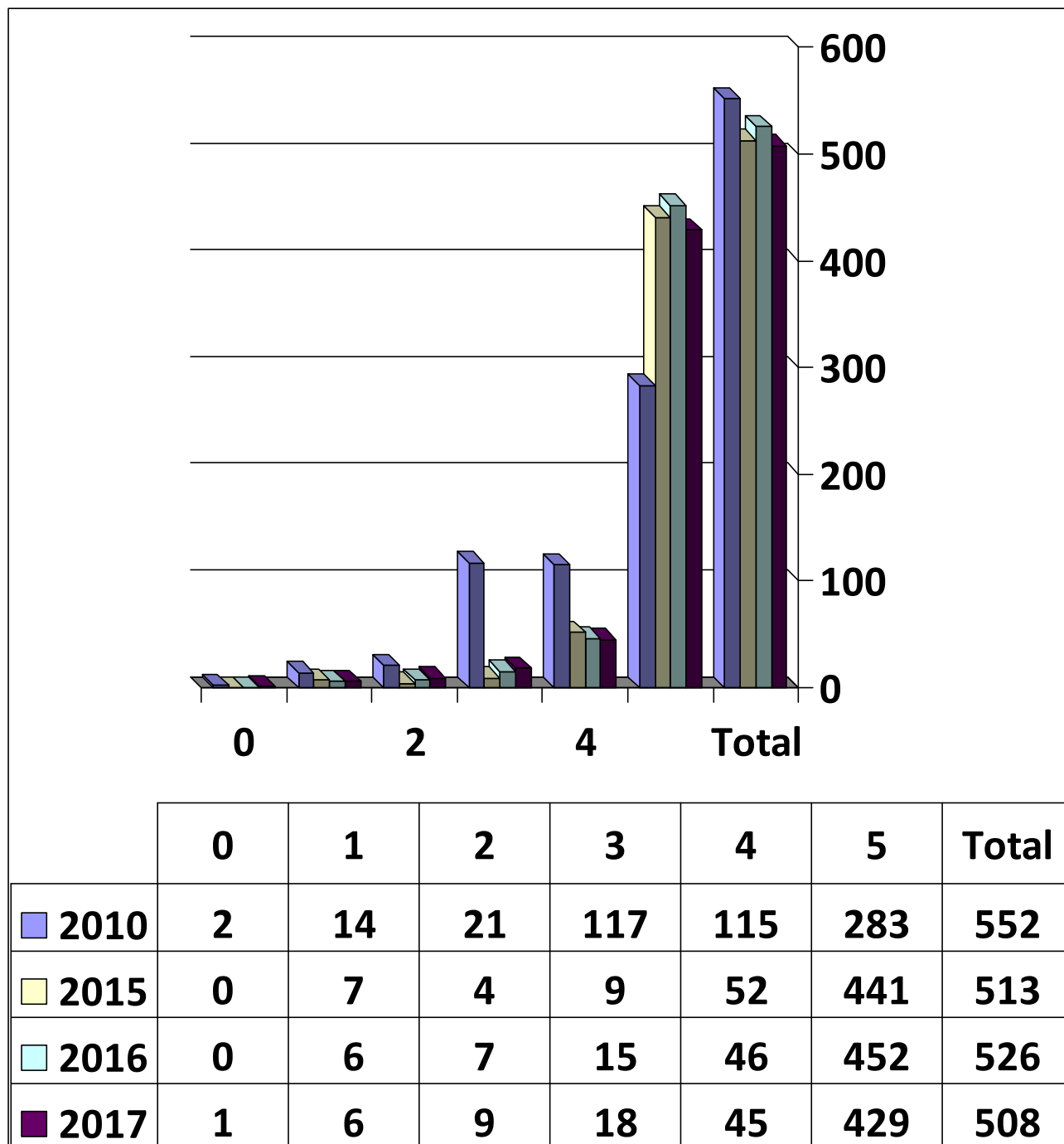
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of the Local Government Act 1972.

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Food Hygiene Rating Scheme 2010-17



FOOD HYGIENE RATING SCHEME BANDINGS

- 0 Urgent improvement necessary
- 1 Major improvement necessary
- 2 Improvement necessary
- 3 Generally satisfactory
- 4 Good
- 5 Very good

* The national food hygiene rating scheme was launched in 2010

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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